

Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
**BUREAU OF JAIL MANAGEMENT AND PENOLOGY**  
**NATIONAL HEADQUARTERS**

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***BUREAU OF JAIL MANAGEMENT AND PENOLOGY,***  
***NATIONAL HEADQUARTERS***

**INVITATION TO BID FOR JANITORIAL SERVICES**

1. The Bureau of Jail Management and Penology, National Headquarters, through the General Appropriations Acts 2012 intends to apply the sum of **One Million Three Hundred Eighteen Thousand Two Hundred Forty-four Pesos and 68/100 (Php 1,318,244.68)** being the Approved Budget for the Contract (ABC) to payments under the contract for Janitorial Services/no. of contract. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Bureau of Jail Management, NHQ now invites bids for Janitorial Services. Delivery of the Goods is required from **February 16, 2012 to February 15, 2013**. Bidders should have completed, within 3 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
4. Interested bidders may obtain further information from Bureau of Jail Management and Penology, NHQ and inspect the Bidding Documents at the address given below during office hours from **8:00 A.M. to 5:00 P.M.**
5. A complete set of **Bidding Documents** may be purchased by interested Bidders on **January 6, 2012** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Php 1,000.00**. The method of payment will be either cash or check. The Bidding Documents shall be received personally by the prospective Bidders or his authorized representative.

6. The Bureau of Jail Management and Penology, NHQ will hold a **Pre-Bid Conference on January 13, 2012 (10:00 P.M.)** at 144 Mindanao Avenue, Quezon City, which shall be open to only to all interested parties who have purchased the Bidding Documents.
7. Bids must be delivered to the address below on or before **January 25, 2012 at 10:00 A.M.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause **Error! Reference source not found.**
8. Bid opening shall be on **January 25, 2012 (10:00 A.M.)** at 144 Mindanao Avenue, Quezon City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
9. The Bureau of Jail Management and Penology, National Headquarters reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**SINSP JACK LORD B CARIÑO**  
Directorate for Logistics, BJMPNHQ  
144 Mindanao Ave., Quezon city  
Telfax: 927-6383 local 111

  
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**DORIS R. DORIGO, CESO V**  
Jail Chief Superintendent  
Chairperson, BJMP BAC