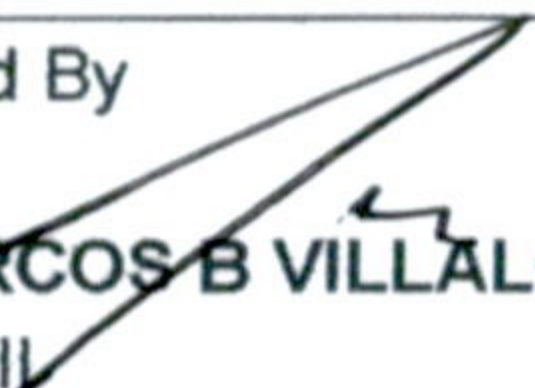


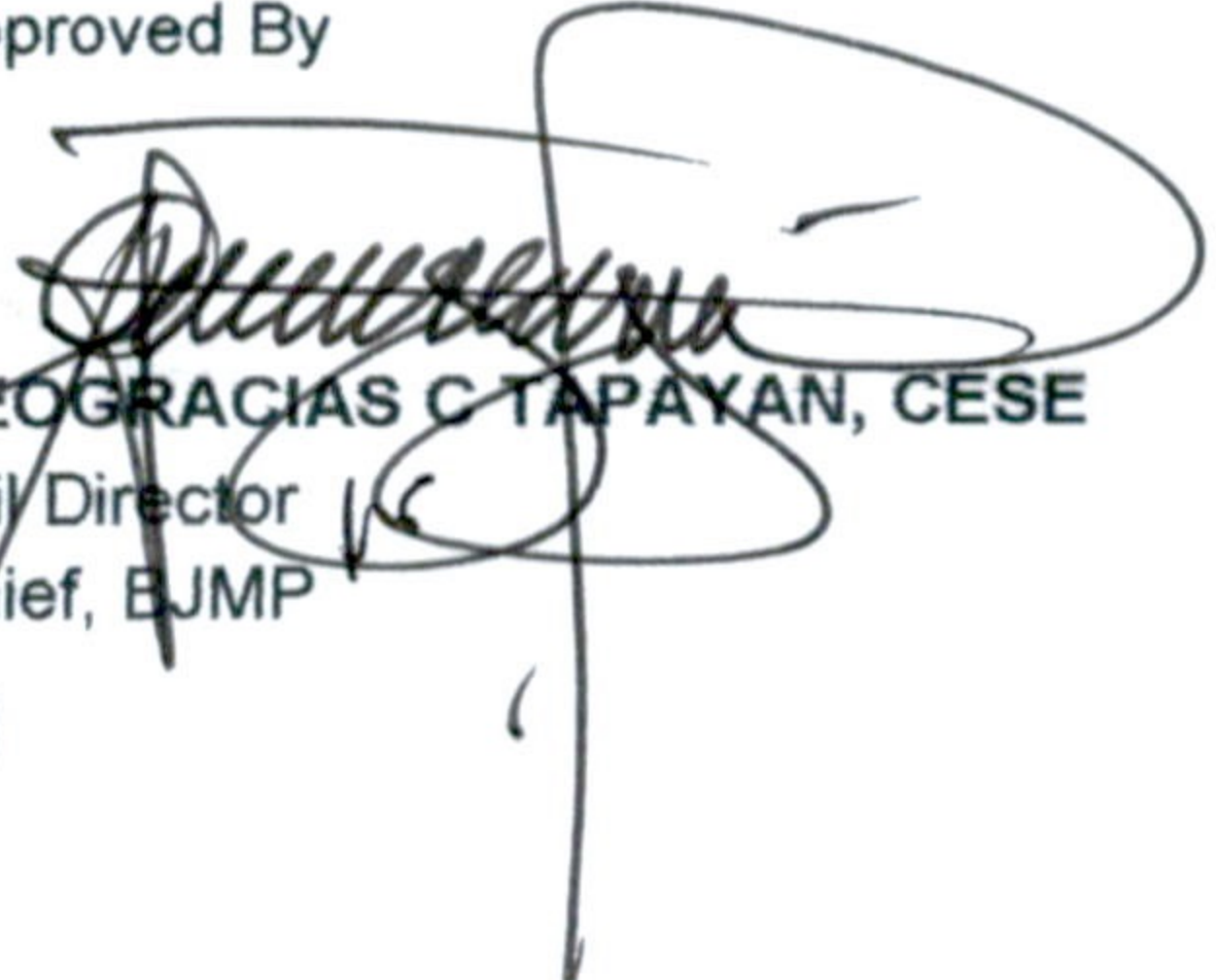


	<b>QUALITY MANUAL</b>	DOCUMENT NO. <b>BJMP-QM-OBJ-001</b>
	<b>QUALITY POLICY AND OBJECTIVE</b>	ISSUE NO. <b>1</b>
	<b>QUALITY OBJECTIVE</b>	REVISION NO. <b>1</b>
		EFFECTIVE DATE <b>March 1, 2018</b>
		PAGE <b>1 of 1</b>

Objectives	Key Performance Indicator	Minimum Standard/Target (CY 2018)
To formulate a reliable policy.	Number of policies formulated	<b>8 in a year</b>
	Number of existing policies revised or amended	<b>8 in a year</b>
To ensure awareness and religious implementation of approved policies.	Number of policies monitored	<b>100 % of Approved Policies</b>
	Number of reviewed or revisited policies	
	Percentage of personnel aware of the newly issued policies	<b>100% of personnel per region</b>
To validate the effectiveness of approved policies	Number of policies monitored for effectiveness	<b>100 % of Approved Policies</b>
Digitization of policies and back-up of documents for efficient and safekeeping	Percentage of documents digitized by policy authors.	<b>50 % of Approved Policies</b>
	Percentage of documents with back up files.	<b>100 % of Approved Policies</b>

Prepared By  <b>Mr. MARCOS B VILLALON, CESE</b> Director II ISO Overall Coordinator Directorate for Program Development  Noted By:  <b>AMADO A CONCEPCION JR, CESE</b> Jail Senior Superintendent Director for Human Resource Management/Agency Focal Person	Reviewed By  <b>ALLAN S IRAL, CESE</b> Jail Chief Superintendent Deputy Chief for Administration of the Jail Bureau/ Quality Management Representative	Approved By  <b>DEOGRACIAS C TAPAYAN, CESE</b> Jail Director Chief, BJMP
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