

Automatic Deduction (ATD) Request Form

Region: _____

Date: _____

The Chief of Office
Finance Service, BJMP

I, _____, a Bureau of Jail Management and Penology (BJMP) personnel with BJMP E-Code No. _____ and BJMP Badge No. _____ presently assigned at _____, as an awardee of a one (1) unit row house and lot under the National Housing Authority (NHA) Socialized Housing Program through the Community Initiative Approach do hereby undertake the following:

- Authorizing the BJMP Finance Service to deduct from my payroll account the following amount representing my Housing Loan Amortization with NHA:

NHA-BJMP HOUSING PROGRAM AMORTIZATION SCHEDULE						
NO. OF YEARS	COVERING PERIOD		MONTHLY AMORTIZATION		TOTAL AMORT.	TOTAL AMORT. FOR THE PERIOD
	FROM	TO	LOT	HOUSE		
1-4			150.00	50.00	200.00	9,600.00
5-8			490.00	100.00	590.00	28,320.00
9-10			690.00	200.00	890.00	21,360.00
11-14			690.00	300.00	990.00	47,520.00
15-18			690.00	400.00	1,090.00	52,320.00
19-20			800.00	450.00	1,250.00	30,000.00
21-22			830.00	465.00	1,295.00	31,080.00
23-24			830.00	480.00	1,310.00	31,440.00
25-30			830.00	500.00	1,330.00	95,760.00

- Adjust my monthly Housing Loan Amortization
From ₱ _____ to ₱ _____

Signature of Awardee over printed name
Unit/Office Assignment: _____

Signature of NHA Representative
Printed Name: _____

**DO NOT HONOR THIS ATD REQUEST FORM WITHOUT THE SIGNATURE OF THE
NHA REPRESENTATIVE**