

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BUREAU OF JAIL MANAGEMENT AND PENOLOGY
NATIONAL HEADQUARTERS

144 Mindanao Avenue, Quezon City
Trunklines: (+632)927-6383; 927-5505
Email Address: chief@bjmp.gov.ph Website: www.bjmp.gov.ph

REQUEST FOR QUOTATION

The Bureau of Jail Management and Penology – National Headquarters (BJMP-NHQ), through its Bids and Awards Committee, intends to procure **Supply and Delivery of Various Medicines**, which will be undertaken in accordance with the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of the Project	Supply and Delivery of Various Medicine
ABC	One Hundred Sixty Two Thousand Eight Hundred Ninety Pesos (Php 162,890.00)
Specifications	See Annex "A"
Delivery Location	BJMP National Headquarters, 144 Mindanao Avenue Project 8, Quezon City
Delivery Date	10 Calendar Days upon receipt of Purchase Order

Please quote your best offer for the items/s described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by you or your authorized representative not later than 26 NOV 2019 at 5:00 PM.

Interested suppliers are required to submit the following documents:

- Valid and current Mayor's Permit;
- Certificate of Product Registration (CPR) issued by Bureau of Food and Drugs (BFAD) in every medicine offered;
- PhilGEPS Registration Number (Please indicate in the space provided in Annex "A");
- Omnibus Sworn Statement together with any documents to prove that the signatory of the quotation is authorized representative of the company or photocopy of ID bearing the picture/signature of the representative issued by the company (*to be submitted before issuance of Notice of Award*).

Quotations may be submitted manually or email at the address and contact numbers indicated below.

For further information, please refer to:


J/INSP ARTURO R ESPOS JR

Directorate for Logistics

BJMP National Headquarters, 144 Mindanao Avenue, Project 8, Quezon City

Telephone Number: 927-6383 local 202

Email Address: bac.bjmpnhq@gmail.com


DENNIS U. ROCAMORA, CESE
Jail Chief Superintendent
Deputy Chief for Operations
of the Jail Bureau
Chairperson, BJMP-NHQ BAC

ANNEX "A"

Name of the Company: _____

Address: _____

Business Permit No.: _____

PhilGEPS Registration No.: _____

TIN: _____

Telephone/ Cellphone Number: _____

Email Address: _____

Instructions:

1. Do not alter the contents of this form in any way.
2. All the technical specifications are mandatory. Failure to comply with the specification shall be a ground for the disqualification of your quotation.
3. Failure to follow these instructions will disqualify your entire quotation.

TECHNICAL SPECIFICATIONS

Bidders must state either "Comply" or "Not Comply" or any equivalent term in the column "Statement of Compliance" against each of the individual parameters of each "Specification". Please do not just check in the bidders "Statement of Compliance"

ITEM NO.	Qty	TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE	REMARKS
1.	3 boxes	Felodipine 2.5 mg tabs 30's/box		
2.	8 boxes	Paracetamol 325mg + Phenylpropanolamine HCl 25mg + Chlorphenamine Maleate 2mg tab 100's/box		
3.	15 boxes	Ascorbic Acid (Vitamin C) 500mg tabs 100's/box		
4.	30 boxes	Multivitamins caps 100's/box		
5.	3 boxes	Elica Cream/Ointment 0.1% 5g		
6.	10 boxes	Cefalexin 500mg caps 100's/box		
7.	1 box	Hyoscine Butylbromide 10mg tabs x 100's/box		
8.	5 boxes	Dextromethorphan HNR 15mg, phenylpropanolamine HCl 25mg, paracetamol 325mg		
9.	20 boxes	Losartan 50mg tabs x 100's/box		
10.	10 boxes	Metformin Hydrochloride 500mg tabs x 100's/box		
11.	3 boxes	Aluminum Hydroxide Magnesium Hydroxide Simethicone 200mg/200mg/25mg chewable tablet x 100's/box		
12.	2 boxes	Cetirizine Hydrochloride 10mg tabs x50's/box		
13.	5 boxes	Candesartan Cilexetil Hydrochlorothiazide 16mg/ 12.5mg tabs 30's/box		
14.	5 boxes	Phenylephrine HCl Chlorphenamine Maleate Paracetamol tabs 100's/box		
15.	10 boxes	Ascorbic Acid 500mg tab x 100's/box		
16.	2 boxes	Tranexamic Acid 500mg caps x 100's/box		

17.	3 boxes	Paracetamol Analgesic/ Antipyretic 500mg caplet 500's/box		
18.	5 boxes	Ibuprofen 200mg + Paracetamol 325mg caps 100's/box		
19.	5 boxes	Celecoxib 400mg caps 20's/box		
20.	10 boxes	Vitamin B1 B6 B12 100mg B1 + 5mg B6 + 50 mcg B12 per tablet/capsule x 500's/box		
21.	5 boxes	Multivitamins + Minerals + Deanol + Ginseng Extract caps 100's/box		
22.	1 box	Betahistine 16mg tabs x 100's/box		
23.	5 boxes	Loratadine (Antihistamine) tab x 100's/box		
24.	10 boxes	Azithromycin Dihydrate 500mg tabs 3's/box		
25.	100 pouches	Dichlorobenzyl Alcohol Amylmetacresol 1.2mg 600mcg 8 lozenges/ pouch		
26.	1 box	Paracetamol + Vitamin b1 + Vit b6 + Vit b12, 100's/box		
27.	5 boxes	Amlodipine Besylate 5mg tabs x 100's/box		
28.	15 bottles	d-Alpha Tocopherol (Vitamin E) 400iu caps x 30's/bottles		
29.	5 boxes	Metoprolol Tartrate 50mg tabs x 100's/box		
30.	5 pieces	Diclofenac Topical		
31.	5 boxes	Ferrous Sulfate 325mh tabs x 100's/box		
32.	10 boxes	Mefenamic Acid 500mg tabs x 100's/box		
33.	15 boxes	Amoxicillin + Potassium Clavulanate 625mg tab x 14's/box		
34.	10 boxes	Canesten Cream 1% 5gm		
35.	5 boxes	Allupurinol 100mg x 100's/box		
36.	10 boxes	Mupirocin ointment 2% x 2.5g		
37.	10 boxes	Tetrahydrozoline Hydrochloride 7.5ml eyedrops (red eyes)		
38.	10 boxes	Tetrahydrozoline Hydrochloride 7.5ml eyedrops (dry eyes)		
39.	3 boxes	Diclofenac Sodium 50mg tabs x 100's/box		
40.	2 boxes	Clonidine Hydrochloride 25mcg tabs x 100's/box		
41.	3 boxes	Salbutamol 5mg/2.5ml Nebulizer Solution 30's/box		
Additional Requirement: Expiration date of product to be delivered must be 2 to 3 years from the date of delivery.				

Financial Offer

Supply and Delivery of Various Medicines				
Approved Budget for the Contract: One Hundred Sixty Two Thousand Eight Hundred Ninety Pesos (Php 162,890.00)				
Note: The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.				
Item No.	Quantity	Bidder's Offer	Unit Price	Amount
1.	3 boxes			
2.	8 boxes			
3.	15 boxes			
4.	30 boxes			
5.	3 boxes			
6.	10 boxes			
7.	1 box			
8.	5 boxes			
9.	20 boxes			
10.	10 boxes			
11.	3 boxes			
12.	2 boxes			
13.	5 boxes			
14.	5 boxes			
15.	10 boxes			
16.	2 boxes			
17.	3 boxes			
18.	5 boxes			
19.	5 boxes			
20.	10 boxes			
21.	5 boxes			
22.	1 box			
23.	5 boxes			
24.	10 boxes			
25.	100 pouches			
26.	1 box			
27.	5 boxes			
28.	15 bottles			
29.	5 boxes			
30.	5 pieces			
31.	5 boxes			
32.	10 boxes			
33.	15 boxes			
34.	10 boxes			
35.	5 boxes			
36.	10 boxes			
37.	10 boxes			
38.	10 boxes			
39.	3 boxes			
40.	2 boxes			
41.	3 boxes			

Name of the Company/ Business Name:_____

Signature of Authorized Representative: _____

Name Date:_____

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Consultant] with office address at [address of Consultant];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Consultant] with office address at [address of Consultant];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor or authorized representative of [Name of Consultant], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity][insert "as shown in the attached duly notarized Special Power of Attorney" for authorized representative];

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;

3. [Name of Consultant] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Consultant] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. Select one, delete the rest:

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee

(BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Consultant]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Consultant]* complies with existing labor laws and standards; and
8. *[Name of Consultant]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

[Bidder's Representative/Authorized Signatory]

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued]*, *[place issued]*

IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

Terms and Conditions

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations shall be denominated in Philippine Peso and shall include all taxes and/or levies payable.
3. Quotation exceeding the Approved Budget for the Contract shall be rejected.
4. Award of Contract shall be made to the Lowest Quotation (for goods and infrastructure) or, the highest rated offer (for consulting service) which complies with the minimum technical specification and other terms and conditions stated therein.
5. Any interlineations, erasure or overwriting shall be valid only if they are signed or initialed by you or your authorized representative/s.
6. The item/s shall be delivered according to requirement specified in the Technical Specifications.
7. The BJMP-NHQ shall have the right to inspect and/or to test the goods to conform their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BJMP-NHQ shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other course of action and remedies open to it.

I hereby understand and commit to comply all the above requirements in accordance with the above-stated terms and conditions.

Name and Signature of Authorized Representative: _____

Name of the Company/ Business Name _____

Date: _____