

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

SUPPLY AND DELIVERY OF ICT EQUIPMENT AND PERIPHERAL FOR SINGLE CARPETA PROJECT ROLL-OUT

G-2020-011-020

Government of the Republic of the Philippines

**Sixth Edition
July 2020**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BUREAU OF JAIL MANAGEMENT AND PENOLOGY
NATIONAL HEADQUARTERS

144 Mindanao Avenue, Project 8, Quezon City
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Trunkline: (+632) 927-6383; 927-5505



INVITATION TO BID FOR SUPPLY AND DELIVERY OF ICT EQUIPMENT AND PERIPHERAL FOR SINGLE CARPETA PROJECT ROLL-OUT

- The **BUREAU OF JAIL MANAGEMENT AND PENOLOGY – NATIONAL HEADQUARTERS (BJMP-NHQ)** through the **GENERAL APPROPRIATIONS ACT FY 2020** intends to apply the sum indicated below being the ABC to payments under the contract for each lot. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

Lot	Reference Number	Project Name	(ABC)	Delivery Period	Bidding Documents
1	G-2020-011	Supply and Delivery of Data Center Switch	3,596,786.00	90 CD upon receipt of NTP	5,000.00
2	G-2020-012	Supply and Delivery of Managed Switch	1,372,970.00		5,000.00
3	G-2020-013	Supply and Delivery of Uninterruptable Power Supply (UPS)	882,467.00		1,000.00
4	G-2020-014	Supply and Delivery of Video Conferencing System	5,481,429.00		10,000.00
5	G-2020-015	Supply and Delivery of Desktop Computer	4,503,417.00		5,000.00
6	G-2020-016	Supply and Delivery of Laptop Computer	3,184,342.00		5,000.00
7	G-2020-017	Supply and Delivery of Printer and Document Scanner	2,057,446.00		5,000.00
8	G-2020-018	Supply and Delivery of Network Server	968,679.00		1,000.00
9	G-2020-019	Supply and Delivery of Videoconference Camera	1,436,986.00		5,000.00
10	G-2020-020	Supply and Delivery of Printer and Reader with Application Development	2,330,042.00		5,000.00

- The **BJMP-NHQ** now invites bids for the above Procurement Project. Delivery of the Goods is required by **NINETY (90) CALENDAR DAYS UPON RECEIPT OF NTP**. Bidders should have completed, within **FIVE (5) years** from the date of

submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Prospective Bidders may obtain further information from **BJMP – DIRECTORATE FOR LOGISTICS** and inspect the Bidding Documents at the address given below on weekdays from 8 AM to 5 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 9, 2020** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount stated above. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through electronic means.
6. The **BJMP-NHQ** will hold a Pre-Bid Conference on **OCTOBER 19, 2020 AT 1:00 PM** through video conferencing or webcasting *via ZOOM (Meeting ID: 939 2434 2443 Password: 265728)*, which shall be open to prospective bidders.
7. Bids must be duly received by the **BAC SECRETARIAT** manually at the **BJMP-NHQ, 1ST FLOOR, MESSAGE CENTER, 144 MINDANAO AVENUE PROJECT 8, QUEZON CITY**, on or before **NOVEMBER 3, 2020 AT 12:00 PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **NOVEMBER 3, 2020 AT 3:00 PM** *via ZOOM (Meeting ID: 964 4219 8870 and Password: 964153)*. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.
10. The **BJMP-NHQ** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

PAULINO H MORENO JR

Jail Chief Superintendent

Head, BAC Secretariat

2nd Floor Directorate for Logistics, BJMP-NHQ,

144 Mindanao Avenue, Quezon City

Telephone: 453 1196 local 202; 263-3069

Email Address: bac.bjmpnhq@gmail.com

12. For downloading of Bidding Documents, you may visit our website: *www.bjmp.gov.ph*

[Date of Issue]

DENNIS U ROCAMORA, CESE
Jail Chief Superintendent
Deputy Chief for Operations
of the Jail Bureau
Chairperson, BJMP-NHQ BAC

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, **BJMP-NHQ** wishes to receive Bids for the following projects with identification number indicated below:

Lot	Project Name	Reference Number
1	Supply and Delivery of Data Center Switch	G-2020-011
2	Supply and Delivery of Managed Switch	G-2020-012
3	Supply and Delivery of Uninterruptable Power Supply (UPS)	G-2020-013
4	Supply and Delivery of Video Conferencing System	G-2020-014
5	Supply and Delivery of Desktop Computer	G-2020-015
6	Supply and Delivery of Laptop Computer	G-2020-016
7	Supply and Delivery of Printer and Document Scanner	G-2020-017
8	Supply and Delivery of Network Server	G-2020-018
9	Supply and Delivery of Videoconference Camera	G-2020-019
10	Supply and Delivery of Printer and Reader with Application Development	G-2020-020

The Procurement Project (referred to herein as “Project”) is composed of ten (10) lots, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for **CY 2020** in the amount below:

Lot	Project Name	ABC
1	Supply and Delivery of Data Center Switch	3,596,786.00
2	Supply and Delivery of Managed Switch	1,372,970.00
3	Supply and Delivery of Uninterruptable Power Supply (UPS)	882,467.00
4	Supply and Delivery of Video Conferencing System	5,481,429.00
5	Supply and Delivery of Desktop Computer	4,503,417.00
6	Supply and Delivery of Laptop Computer	3,184,342.00
7	Supply and Delivery of Printer and Document Scanner	2,057,446.00
8	Supply and Delivery of Network Server	968,679.00
9	Supply and Delivery of Videoconference Camera	1,436,986.00
10	Supply and Delivery of Printer and Reader with Application Development	2,330,042.00

2.2. The source of funding is NGA, the General Appropriations Act or Special Appropriations.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA’s CPI, must be at least equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **FIVE (5) YEARS** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration¹ or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until **120 Calendar days upon Opening of the Bids**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

¹ In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause																																					
5.3	For this purpose, contracts similar to the Project shall be: a. ICT Equipment b. completed within five (5) years prior to the deadline for the submission and receipt of bids.																																				
12	The price of the Goods shall be quoted DDP to BJMP National Headquarters, 144 Mindanao Avenue, Project 8, Quezon City or the applicable International Commercial Terms (INCOTERMS) for this Project.																																				
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: a. The amount of not less than two percent (2%) of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than five percent (5%) of ABC, if bid security is in Surety Bond.																																				
15	For every lot, the bidder/s shall submit ONE (1) original and ONE (1) copy of the first and second components of its bid. For ease of reference, bidders are encouraged to label and tab properly their bid submissions																																				
19.3	Grouping of Lots: <table><tr><th>Lot</th><th>Reference Number</th><th>Project Name</th><th>(ABC)</th></tr><tr><td>1</td><td>G-2020-011</td><td>Supply and Delivery of Data Center Switch</td><td>3,596,786.00</td></tr><tr><td>2</td><td>G-2020-012</td><td>Supply and Delivery of Managed Switch</td><td>1,372,970.00</td></tr><tr><td>3</td><td>G-2020-013</td><td>Supply and Delivery of Uninterruptable Power Supply (UPS)</td><td>882,467.00</td></tr><tr><td>4</td><td>G-2020-014</td><td>Supply and Delivery of Video Conferencing System</td><td>5,481,429.00</td></tr><tr><td>5</td><td>G-2020-015</td><td>Supply and Delivery of Desktop Computer</td><td>4,503,417.00</td></tr><tr><td>6</td><td>G-2020-016</td><td>Supply and Delivery of Laptop Computer</td><td>3,184,342.00</td></tr><tr><td>7</td><td>G-2020-017</td><td>Supply and Delivery of Printer and Document Scanner</td><td>2,057,446.00</td></tr><tr><td>8</td><td>G-2020-018</td><td>Supply and Delivery of Network Server</td><td>968,679.00</td></tr></table>	Lot	Reference Number	Project Name	(ABC)	1	G-2020-011	Supply and Delivery of Data Center Switch	3,596,786.00	2	G-2020-012	Supply and Delivery of Managed Switch	1,372,970.00	3	G-2020-013	Supply and Delivery of Uninterruptable Power Supply (UPS)	882,467.00	4	G-2020-014	Supply and Delivery of Video Conferencing System	5,481,429.00	5	G-2020-015	Supply and Delivery of Desktop Computer	4,503,417.00	6	G-2020-016	Supply and Delivery of Laptop Computer	3,184,342.00	7	G-2020-017	Supply and Delivery of Printer and Document Scanner	2,057,446.00	8	G-2020-018	Supply and Delivery of Network Server	968,679.00
Lot	Reference Number	Project Name	(ABC)																																		
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8	G-2020-018	Supply and Delivery of Network Server	968,679.00																																		

	9	G-2020-019	Supply and Delivery of Videoconference Camera	1,436,986.00
	10	G-2020-020	Supply and Delivery of Printer and Reader with Application Development	2,330,042.00
20.2	<p>For the purpose of Post Qualification, the following documents shall be submitted:</p> <ol style="list-style-type: none"> 1. Valid and updated PhilGEPS Registration Certificate (if the bidder submitted Class “A” documents in lieu of PhilGEPS Platinum Registration) 2. Business Registration (if not submitted together with PhilGEPS Platinum Certificate) 3. Mayor’s Permit issued by the city or municipality where the principal place of business of the bidder is located. (if not submitted together with PhilGEPS Platinum Certificate); 4. 2019 Audited Financial Statement (if not submitted together with PhilGEPS Platinum Certificate); 5. Tax Clearance. (if not submitted together with PhilGEPS Platinum Certificate); 6. Latest Income Tax Return for fiscal/calendar year 2019 (BIR Form 1701 or 1702) 7. Value Added Tax Return (Forms 2551M or 2551Q) or Percentage Tax Reform (Form 2551M) covering the last six (6) months before the deadline of Opening of Bids. 8. Submission of pieces of evidence² as proof of compliance with the bidder’s actual offer, if applicable. 9. Proof of completion of the single largest contract as identified in the Statement of Single Largest Contract, which shall be copy of any verifiable document(s) such as but not limited to the following: (a) Contract/s or Purchase Order/s; (b) corresponding Sales Invoice/s; (c) Official Receipt/Cash Receipt/Collection Receipt; and (d) Certificate of Satisfactory Completion. 10. Certified True Copy (CTC) of Certificate of Distributorship / Dealership of particular brand to be offered by the company (if the supplier is not the manufacturer) to include the contact details of the person who issued the Certificate of Distribution/Dealership. <p><i>Notes:</i></p> <ol style="list-style-type: none"> 1. <i>The income tax and business tax returns stated above should have been filed through the Electronic Filing and Payment System (EFPS).</i> 2. <i>Documents submitted during post-qualification as part of post-qualification documents must be certified by the authorized representative to be true copy/ies of the original.</i> 			

² In the column “Bidders Compliance”, the bidder must state “comply” against each of the individual parameters of each specification corresponding to performance parameter of equipment offered. Statement of “comply” must be supported by evidence in a bidders cross-referenced to that evidence.

21.2	<i>[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.]</i>
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Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered to BJMP National Headquarters, 144 Mindanao Avenue, Project 8, Quezon City. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered BJMP National Headquarters, 144 Mindanao Avenue, Project 8, Quezon City. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is Supply Accountable Office and Technical Inspection Acceptance Committee, 144 Mindanao Avenue, Project 8, Quezon City.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

	<p>e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</p> <p>f. <i>[Specify additional incidental service requirements, as needed.]</i></p> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <p>a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and</p> <p>b. in the event of termination of production of the spare parts:</p> <p>i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and</p> <p>ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.</p> <p>The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of 5 years.</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within 30 days of placing the order.</p>
	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the</p>

	<p>Goods' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>

	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
4	<p>The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i></p>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot	Description	Unit	Qty	Delivered, Weeks/Months
Lot 1	Supply and Delivery of Data Center Switch	pc	2	90 Calendar days upon receipt of NTP
Lot 2	Supply and Delivery of Managed Switch	pc	4	
Lot 3	Supply and Delivery of Uninterruptable Power Supply (UPS)	lot	1	
Lot 4	Supply and Delivery of Video Conferencing System	sets	20	
Lot 5	Supply and Delivery of Desktop Computer	pc	80	
Lot 6	Supply and Delivery of Laptop Computer	pc	63	
Lot 7	Supply and Delivery of Printer and Document Scanner	lot	1	
Lot 8	Supply and Delivery of Network Server	pc	2	
Lot 9	Supply and Delivery of Videoconference Camera	sets	17	
Lot 10	Supply and Delivery of Printer and Reader with Application Development	lot	1	

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

LOT 1: SUPPLY AND DELIVERY OF DATA CENTER SWITCH

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB Clause Error! Reference source not found.** and/or **GCC Clause Error! Reference source not found.**

Description	Minimum / Specific Requirements	Statement of Compliance`
Number of Units	2 units	
Features	Following are the features of each units:	
	Shall be branded/brand new	
	Shall have forwarding performance of at least 480 Mpps or better	
	Shall have a switching capacity of at least or equal to 640Gpbs	
	Shall be 1 RU rack mountable	
	Redundant power supply or 1+1 working mode operation	
	Must support, preferably, both front-to-back and back-to-front airflow	
	Shall have at least 24x10GE SFP+ interface with 12x10GE Multi-mode, SFP+ Optical Transceivers and 12xFiber Patch Cable	
	Shall have at least 2x40GE QSFP+/100G QSFP with at least 2x40G QSFP+ Transceiver and 1xHigh-speed Direct attached stacking fiber cables	
	Must support Layer 2 functions, such as:	
	<ul style="list-style-type: none"> Access, Trunk, and hybrid modes. 	
	<ul style="list-style-type: none"> Supports preferably, QinQ Standard, Multiplex VLAN or its equivalent solution 	
	<ul style="list-style-type: none"> Multi-Chassis Link Aggregation Technology 	
	<ul style="list-style-type: none"> Device Link Detection Protocol Technology 	
	<ul style="list-style-type: none"> Static, Dynamic, and Blackhole MAC Address Entries. 	

	Must support Layer 3 functions, such as:	
	<ul style="list-style-type: none"> IPv4 dynamic routing protocols, such as RIP, OSPF, IS-IS, and BGP. 	
	<ul style="list-style-type: none"> IPv6 dynamic routing protocols, such as RIPng, OSPFv3, IS-ISv6, and BGP4+. 	
	<ul style="list-style-type: none"> IP packet fragmentation and reassembly 	
	<ul style="list-style-type: none"> BFD for OSPF, BGP, IS-IS, and static route. 	
	<ul style="list-style-type: none"> IPv6 ND and PMTU discovery. 	
	Must support Quality of Service (QoS) function, such as:	
	<ul style="list-style-type: none"> Queue scheduling modes, preferably, PQ, WRR, DRR, PQ+WRR, and PQ+DRR. 	
	<ul style="list-style-type: none"> L2, L3 and L4 layer 	
	<ul style="list-style-type: none"> Bi-directional interface - based rate limiting 	
	<ul style="list-style-type: none"> Broadcast storm suppression 	
	<ul style="list-style-type: none"> Traffic shaping 	
	Must support Reliability function, such as:	
	<ul style="list-style-type: none"> VRRP, VRRP load balancing, and BFD for VRRP. 	
	<ul style="list-style-type: none"> hardware-based BFD 	
	<ul style="list-style-type: none"> N:1 virtualization technologies such as CSS or stacking, and one interface can manage multiple devices. 	
	Must have following Data Center Features	
	<ul style="list-style-type: none"> VXLAN and BGP EVPN 	
	<ul style="list-style-type: none"> VXLAN access through QinQ sub-interfaces 	
	Shall support following Security Features	
	<ul style="list-style-type: none"> Defense against DoS, ARP, and ICMP attacks 	
	<ul style="list-style-type: none"> Micro segmentation isolation 	
	<ul style="list-style-type: none"> NSH (Network Service Header) 	
	<ul style="list-style-type: none"> Bindings of IP addresses, MAC addresses, interface numbers, and VLAN IDs 	
	Shall support following Multicast Features	
	<ul style="list-style-type: none"> multicast traffic suppression 	
	<ul style="list-style-type: none"> IGMP snooping 	
	<ul style="list-style-type: none"> IGMP proxy 	
	<ul style="list-style-type: none"> IGMP,PIM-SM and MBGP 	
	Shall support following configuration and maintenance	

	<ul style="list-style-type: none"> Telemetry. Provide the snapshot at the official website. 	
	<ul style="list-style-type: none"> SNMPv1/v2/v3, Telnet, RMON, and SSH. 	
	<ul style="list-style-type: none"> Configuration rollback. Provide the snapshot at the official website. 	
	<ul style="list-style-type: none"> Network-wide path detection. 	
	<ul style="list-style-type: none"> Statistics on the microburst status in the buffer 	
	<ul style="list-style-type: none"> BootROM upgrade and remote upgrade 	
	<ul style="list-style-type: none"> Zero Touch (ZTP) Technology 	
	Certification Compliance:	
	<ul style="list-style-type: none"> Must comply with the Restrictions of Hazardous Substances (RoHS) 	
	<ul style="list-style-type: none"> Must have at least one parts depot within Philippine to ensure sufficient number of spare parts. 	
Other Requirements:	Bidder must have at least two (2) Certified Network Engineer or its Equivalent (Routing and Switching) for the Brand Being Offered	
	Bidders must have the capacity to provide nationwide onsite support and manufacturer's central support hotline and email	
	Bidders must provide service hotline and escalation procedures	
	Bidders must provide engineering support services for installation and configuration the delivered item	
	Bidder must submit itemized cost of the requirements for purpose asset valuation recording	
Warranty and Support	Bidder must provide 3 years warranty, updates and support of the solution being offered;	
	Must provide 24 x 7 phone and e-mail technical support;	
	Must provide 8 x 5 phone, email, remote & On-site support	
	The Bidder must provide a procedure on support and problem escalation	
Post qualification requirements	Brochure or Data Sheet Evaluation. BJMP may have an option to require submission of proposed product or conduct proof of concept for further evaluation.	
Certification	The Bureau of Jail Management and Penology has the right to test, evaluate and accept the proposal before acceptance. Prospected bidder must be Certified Distributor or Authorized Partner and have authority to sell, deploy, manage and	

	provide support services issued by the product owner/manufacturer.	
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Technical Specifications

LOT 2: SUPPLY AND DELIVERY OF MANAGED SWITCH

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB Clause Error! Reference source not found.** and/or **GCC Clause Error! Reference source not found.**

Description	Minimum / Specific Requirements	Statement of Compliance`
Number of Units	4	
Features	Branded and Brand New	
	≥ 2U, fully-managed switch with 48 RJ45, 2.5Gbps max neg speed, autosensing, 10/100/1000 PoE+ ports and 4 SFP+ 1/10GbE ports	
	Must preferably have Auto-MDIX which provides automatic adjustments for straight-through or crossover cables on all 10/100/1000 ports	
	Must have Memory and Processor must be Dual Core ARM Coretex A9 @ 1016 MHz, 1 GB DDR3 SDRAM; Packet buffer size: 12.38 MB, 4.5MB Ingress/7.785 Egress, 4 GB eMMC	
	Must have system throughput of up to 100 Mpps or better	
	Must have switching capacity of not less than 170 Gbps	
	Must have 1000 Mb latency of < 3.8 μs (64-byte packets), and 10 Gbps latency of < 1.6 μs (64-byte packets)	
	Must have fixed power supply with maximum power consumption of 900W or better	
	Must support the following features:	
	Dynamic Segmentation	
	<ul style="list-style-type: none"> Software-Defined Networks (SDN) 	
	<ul style="list-style-type: none"> Must support Virtual Stacking Framework (VSF) 	
	IEEE 802.3ad Link Aggregation Control Protocol and port trunking	

	Virtual Router Redundancy Protocol (VRRP)	
	Traffic prioritization (IEEE 802.1p) for real-time classification	
	Class of Service (CoS) sets the IEEE 802.1p priority tag based on the IP address, IP type of Service (ToS), Layer 3 protocol, TCP/UDP port number, source port, and DiffServ	
	Must be TPM-based for security hardware-based generation and storage of cryptographic keys that can be used for a variety of authentication purposes	
	Multiple user authentication that includes IEEE 802.1X supplicant on the client in conjunction with a RADIUS server to authenticate in accordance with industry standards, web-based authentication, and MAC-based client authentication	
	Port security allows access only to specified MAC address	
	Preferably supports simplified configuration and management:	
	<ul style="list-style-type: none"> • Can be managed thru on-premises and cloud-based 	
	<ul style="list-style-type: none"> • Zero Touch Provisioning (ZTP) 	
	<ul style="list-style-type: none"> • SNMP v1, v2c and v3 provides SNMP read and trap support of industry standard Management Information Base (MIB), and private extensions sFlow (RFC 3176) 	
	<ul style="list-style-type: none"> • RMON, XROM and sFlow provide advanced monitoring and reporting capabilities for statics, history, alarms, and events 	
	<ul style="list-style-type: none"> • Unidirectional Link Detection (UDLD) monitors the link between two switches and blocks the ports on both ends of the link if the link goes down at any point between the two devices 	
	Must be dynamic Layer 3, fully managed fixed-port switch that supports the following L2 and L3 services:	
	<ul style="list-style-type: none"> • VLAN support and tagging support IEEE 802.1Q (4,094 VLAN IDs) and 2K VLANs simultaneously 	
	<ul style="list-style-type: none"> • Jumbo frames support improves the performance of large data transfer; provides a maximum frame size of 9,220 bytes 	
	<ul style="list-style-type: none"> • GVRP and MVRP allows automatic learning and dynamic assignment of VLANs 	

	<ul style="list-style-type: none"> VxLAN encapsulation (tunneling) protocol for overlay network that enables a more scalable virtual network deployment 	
	<ul style="list-style-type: none"> DHCP server centralizes and reduces the cost of IPv4 address management 	
	<ul style="list-style-type: none"> 256 static and 10,000 Routing Information Protocol (RIP) routes facilitate segregation of user data without adding external hardware 	
	<ul style="list-style-type: none"> Access Open Shortest Path First (OSPF) that provides OSPFv2 and OSPFv3 protocols for routing between access and the next layer on the LAN; only one OSPF area and up to 8 interfaces are supported 	
	<ul style="list-style-type: none"> Policy-based routing uses a classifier to select traffic that can be forwarded based on policy set by network administrator; limited to 16 next hop routes 	
Other Requirements	Must have regulatory and safety compliance of its equivalent	
	Includes 40 x 10G SFP+ LC SR 300m MMF Transceiver	
	Engineering Support Services for implementation and configuration of delivered items	
	Bidder must submit itemized cost of the requirements for purpose asset valuation recording	
	Bidder must submit certified copy of valid Manufacturer Certification of its at least Two (2) Certified Engineer or Professional for Switching for the brand being offered	
Warranty and Support	Bidder must provide 3 years warranty, updates and support of the solution being offered;	
	Must provide 24 x 7 phone and e-mail technical support;	
	Must provide 8 x 5 phone, email, remote & On-site support	
	The Bidder must provide a procedure on support and problem escalation	
Post qualification requirements	Brochure or Data Sheet Evaluation. BJMP may have an option to require submission of proposed product or conduct proof of concept for further evaluation.	
Certification	The Bureau of Jail Management and Penology has the right to test, evaluate and accept the proposal before acceptance. Prospected bidder must be Certified Distributor or Authorized Partner and have	

	authority to sell, deploy, manage and provide support services issued by the product owner/manufacturer.	
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Technical Specifications

LOT 3: SUPPLY AND DELIVERY OF UNINTERRUPTABLE POWER SUPPLY (UPS)

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB Clause Error! Reference source not found.** and/or **GCC Clause Error! Reference source not found.**

Description	Minimum / Specific Requirements	Statement of Compliance`
Number of Units	4	
Features	Form Factor: Rack mount (Bracket Included)	
	Must fit in 600mm depth IDF Cabinet	
	Output Power Rating: at least 2.7kw /3.0KVA	
	Output Frequency: 50/60 Hz +/- 3Hz	
	Output Voltage: 220 to 240VAC	
	Output Waveform Type: Sine Wave	
	Output Number of Outlets: At 4 universal outlet	
	Input Frequency: 40 to 70Hz auto sensing	
	Input Voltage: 160 to 290Vac	
	Input Power Factor: Single-Phase ≥ 0.9 or better	
	Type: Maintenance free sealed lead acid	
	Run time: at least 10 mins	
	Recharge Time: 3 hrs or better	
	Control Panel: Multi function LCD status and control	
	Alarm: Audible and Visible Alarm	
	Emergency Power Off (EPO)	
Certification Compliance	RoHS, CE, CE Mark, EAC, EN/IEC 62040-1, EN/IEC 62040-2, ENERGY STAR V1.0 (EU), RCM, VDE	
B. UPS FOR DESKTOP		
Number of Units	80	
Features	Form Factor: Mini Tower	

	Power Rating: 1200VA or at least 600Watts	
	Input: Min 150VAC or lower; Max at least 290VAC	
	Output: 200 to 230VAC @ 50/60 Hz, Auto Sensing; 4 Universal Receptacles	
	Battery: Sealed Lead Acid	
	Back-up Time: 12 minutes @ half load; 30 minutes for 1 PC load	
C. Other Requirements		
	With Automatic AC Voltage Regulator (AVR)	
	Manual, Cables and Adaptors	
	Bidder must submit itemized cost of the requirements for purpose asset valuation recording	
D. Warranty and Support		
	3 years warranty on parts and services	
	2 years for batteries	
Post qualification requirements	Brochure or Data Sheet Evaluation. BJMP may have an option to require submission of proposed product or conduct proof of concept for further evaluation.	
Certification	The Bureau of Jail Management and Penology has the right to test, evaluate and accept the proposal before acceptance. Prospected bidder must be Certified Distributor or Authorized Partner and have authority to sell, deploy, manage and provide support services issued by the product owner/manufacturer.	

Technical Specifications

LOT 4: SUPPLY AND DELIVERY OF VIDEO CONFERENCING SYSTEM

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB Clause Error! Reference source not found.** and/or **GCC Clause Error! Reference source not found.**

Description	Specific Requirements/ Specifications	Statement of Compliance
A. Number of Units	20	
B. General Description	Video conference solution for small to medium conference room that support collaboration and sharing of documents, images and interactive displays for management information control and decision making capabilities.	
	Easy to deploy using USB plug and play technology connecting work station/latop, mac and chrome devices without additional software requirements	
C. Features	Must be corporate or business grade	
	Supports Automatic Focus or Framing	
	Plug and Play USB connectivity	
	Compatible with Skype, Google Meet/Hangout, Zoom, MS Teams, and Cisco Webex, Vidyo and other video conference platform that supports USB Camera systems	
	Ultra HD Conference System	
	Support table top microphone system	
	Easy to install, deploy or configure	
	Supports HDMI input wired sharing	
	Supports built-in / external speaker system	
	Support preferably wireless controller or touch pad or equivalent	
D. Camera	Ultra-HD imaging system that shall support 720p @ 30/60 fps, 4K, 1440p, 1080p, 900p @ 30fps	
	Color: Preferably Black or Gray Matte Finished	

	Smooth motorized PTZ	
	Pan: Support at least $\pm 90^\circ$	
	Tilt: 50° up / 90° down	
	Adaptive pan and tilt speed up to 70° per seconds	
	Auto inversion detection	
	Shall have automatic camera control	
	Autofocus	
	Audio mute/unmute indicator	
E. Audio System	Microphone	
	<ul style="list-style-type: none"> • Mic pod/Table top pad with directional audio 	
	<ul style="list-style-type: none"> • Pick-up range: at least 3 meters 	
	<ul style="list-style-type: none"> • With mute/unmute button and LED indicator 	
	<ul style="list-style-type: none"> • Shall support up to 7 mic cascade audio expansion 	
	Speaker System	
	<ul style="list-style-type: none"> • Must have built-in amplifiers capable of supporting upto 2 speaker for medium to large conference rooms 	
	<ul style="list-style-type: none"> • Shall capable of speaker cascade 	
	<ul style="list-style-type: none"> • Power: ≥ 7 watts 	
	<ul style="list-style-type: none"> • Frequency Response: 200Hz to 10KHz 	
	<ul style="list-style-type: none"> • Sensitivity: within 90 to 100 dB SPL @ 1W to 7W, ± 2dB 	
	<ul style="list-style-type: none"> • Connectivity: Supports Mini XLP Connectivity 	
F. System Unit	Type: Built-in or Separate Unit	
	Corporate or Business Grade	
	Processor: at least Intel Core i5	
	Cache: 8MB	
	Memory: at least 6GB	
	Storage: at least 512 GB	
	Operating System: Latest version/release compatible government enterprise Windows OS	
	Graphics: Integrated	
	Ports: Supports at least 6 x USB 3.1; 1xUSB Type C; 1x3.5mm Mic Jack; 1x3.5mm Head Phone or Mic Combo Jack; 1xRJ45 Ethernet Port; 1xDP; 1xHDMI	
	Includes: Keyboard, Mouse and Manuals,	
G. Bundled with	Table Hub, Display Hub and Wireless Controller/Touch Pad Controller or its equivalent	

	Includes all necessary cables for table and display hub connectivity	
	10m Mic Pod/Table Top Cable Connection	
	HDMI Cables and Connectors	
	PC, Camera and Speaker Mounting kit with Cable Retention Brackets	
	Technical Description and Installation Manuals	
H. Other Requirements	Videoconference system case: Hard case or equivalent, dark/black color, with foam compartment/divisions or equivalent for placement of equipment and peripherals	
	Bidder must submit itemized cost of the requirements for purpose asset valuation recording	
I. Warranty	3 years warranty on parts and services	
Post qualification requirements	Brochure or Data Sheet Evaluation. BJMP may have an option to require submission of proposed product or conduct proof of concept for further evaluation.	
Certification	The Bureau of Jail Management and Penology has the right to test, evaluate and accept the proposal before acceptance. Prospected bidder must be Certified Distributor or Authorized Partner and have authority to sell, deploy, manage and provide support services issued by the product owner/manufacturer.	

Technical Specifications

LOT 5: SUPPLY AND DELIVERY OF DESKTOP COMPUTER

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB Clause Error! Reference source not found.** and/or **GCC Clause Error! Reference source not found.**

Description	Minimum/ Specific Requirement	Statement of Compliance
Number of Units	80	
Brand	Branded/Brand New	
	All major and external components are of the same brand	
Type/Grade	Consumer or preferably Corporate / Business Grade/Type;	
Color	Preferably dark or black	
Processor	Intel Core i7 – 9th Generation Processor	
	Processor Base Clock Speed: 3.0GHz	
	Cache: 12MB	
	Core: 8	
Memory	2 x 8GB DDR4; 2 x Memory Slots	
Storage / Hard Disk	At least 256GB SSD + 1TB SATA or better	
Display Screen	21.5” LED Monitor	
Graphics/Video Processor	Integrated Graphics	
Network Interface	1 x 10/100/1000 LAN;	
	Built-in Wifi;	
	Built-in Bluetooth	
Standard I/O Ports	2 x USB 3.0;	
	Audio Jack;	
	Media Card Reader;	
	4 x USB 2.0, Giga Ethernet;	
	1 x HDMI/Display Port; 1 x VGA;	
	Mic and Speaker Jack	
Pointing Device	USB Optical scroll mouse	
Input Device	USB Keyboard	

Security	Trusted Platform Module (TPM) & Retention of HDD replacement	
OS	Latest version/release for business or government enterprise, compatible with the existing Windows system.	
Additional Features	Energy Star Compliant / Certified or its equivalent	
	Shall display Decal Markings of ≤ 2 " diameter BJMP Logo and wordings "GOVERNMENT PROPERTY" on the back portion of Monitor and one of CPU side	
	Shall have BJMP Logo enable in Bios to display upon boot-up	
Other Requirements	Bidder must provide Manufacturer's Certificate or Manufacturer's Authorization as authorized dealer/reseller to submit a bid	
	Bidder must submit itemized cost of the requirements for purpose asset valuation recording	
	The PC manufacturer brand must have capacity to provide nationwide onsite support and provide the manufacturer's central support hotline and email.	
	The PC manufacturer brand must have at least two parts depot within the country to ensure sufficient number of spare parts.	
	All Components must be branded and should be factory installed with corresponding part number and verifiable via web	
Warranty	At least 3 years next business day on-site (NBDOS) warranty on parts and labor including peripherals (3y/3y/3y) from authorized service centers with global repair coverage;	
	Supplier shall respond within 24 hrs for any technical assistance/support either telephone call, email or site visit (for NCR) upon verbal/written notification by the end user agency	
	With Regional/Adjoining Regional Service Center	
Post qualification requirements	Brochure or Data Sheet Evaluation. BJMP may have an option to require submission of proposed product or conduct proof of concept for further evaluation.	
Certification	The Bureau of Jail Management and Penology has the right to test, evaluate and accept the proposal before acceptance. Prospected bidder must be Certified Distributor or Authorized Partner and have authority to sell, deploy, manage and provide support services issued by the product owner/manufacture.	

Technical Specifications

LOT 6: SUPPLY AND DELIVERY OF LAPTOP COMPUTER

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB Clause Error! Reference source not found.** and/or **GCC Clause Error! Reference source not found.**

Description	Minimum/ Specific Requirement	Statement of Compliance
Number of Units	63	
Brand	Branded/Brand New	
	All major and external components are of the same brand	
Type	Consumer or Preferably Corporate Grade;	
Color	Preferably dark or black	
Processor	Intel Core i7, 10th Generation Processor	
	Clock Speed: At least 1.6 Ghz	
	Turbo Speed: 4.20 Ghz max	
	Cache: 6MB	
	Core: 4	
Memory	At least 16GB DDR4;	
	2 x Memory Slots	
Storage / Hard Disk	256 GB SSD + 1TB HDD	
Display Screen	15 to 16" FHD (1920 x 1080) Anti Glare Non Touch	
Graphics/Video Processor	UHD Graphics with shared graphics memory	
Video Camera	720p HD Webcam	
Network Interface	802.11ac 1x1 WiFi and Bluetooth One 10/100/1000 MBPS LAN port	
Standard I/O Ports	2 x USB 3.1 Gen 1 Type A	
	1 x USB 2.0	
	1 x HDMI 1.4	
	1 x Wedge Shaped Lock Slot	
	1 x Power Jack	
	1 x SD Media Card Reader (SD, SDHC, SDXC)	
	1 x VGA	

	1 x RJ 45 10/100/1000	
	1 x Combo Headphone	
Pointing Device	Click Pad / Touch Pad	
Battery	At least 3 Cell, 42w-hr	
OS	Latest version/release for business or government enterprise, compatible with the existing Windows system. with built-in recovery OS or disc, Drivers and Utilities	
Power Supply	AC Compatible Power Adapter with Power Cord and AC Wall Plug Included	
Weight	Less than 2.0Kgs	
Accessories	Laptop Bag/Sleeve, Wireless Mouse	
Additional Features	Energy Star Compliant / Certified or its equivalent	
	Shall display Decal Markings of ≤ 2 " diameter BJMP Logo and wordings "GOVERNMENT PROPERTY"	
	Shall have BJMP Logo enable in Bios to display upon boot-up	
Security Management	Trusted Platform Module (TPM), Retention of HDD replacement	
Other Requirements	Bidder must provide Manufacturer's Certificate or Manufacturer's Authorization as authorized dealer / reseller to submit a bid	
	Bidder must submit itemized cost of the requirements for purpose asset valuation recording	
	The PC manufacturer brand must have capacity to provide nationwide onsite support and provide the manufacturer's central support hotline and email.	
	The PC manufacturer brand must have at least two parts depot within the country to ensure sufficient number of spare parts.	
	All Components must be branded and should be factory installed with corresponding part number and verifiable via web	
Warranty	At least 3 years next business day on-site (NBDOS) warranty on parts and labor including peripherals (3y/3y/3y) from authorized service centers with global repair coverage;	
	1 year on batteries;	
	Supplier shall respond within 24 hrs for any technical assistance/support either telephone call, email or site visit (for NCR) upon verbal/written notification by the end user agency	
	With Regional/Adjoining Regional Service Center	

Post qualification requirements	Brochure or Data Sheet Evaluation. BJMP may have an option to require submission of proposed product or conduct proof of concept for further evaluation.	
Certification	The Bureau of Jail Management and Penology has the right to test, evaluate and accept the proposal before acceptance. Prospected bidder must be Certified Distributor or Authorized Partner and have authority to sell, deploy, manage and provide support services issued by the product owner/manufacturer.	

Technical Specifications

LOT 7: SUPPLY AND DELIVERY OF PRINTER AND DOCUMENT SCANNER

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause **Error! Reference source not found.** and/or GCC Clause **Error! Reference source not found.**

Description	Minimum/ Specific Requirement	Statement of Compliance
A. Requirements	50 units Multi-function Printer	
	40 units Document Scanner	
B. Printer		
General Feature:	Print, Scan and Copy	
Paper Size	Width: 98 mm - 215.9 mm or better Length: 148 mm - 355.6 mm or better	
Printer Type	Continues Ink System	
ADF Capacity	upto 20 pages	
Document Type	ADF Width: 148 mm to 215.9 mm or better; Length: 148 mm to 355.6 mm or better	
Scanner Dimension	Width: Max. 215.9 mm or better; Length: Max. 297 mm or better	
Paper Tray	2	
Printing Resolution	Max 1,200 dpi x 6,000 dpi	
Paper Type	Plain, Inkjet, Glossy (cast/resin)	
Interface	USB interface cable	
Network	Wired LAN or Wireless LAN	
Accessories	Installer/Software, Power Cord	
C. Document Scanner		
Recommended Daily Volume	Up to 1,500 pages per day	
Throughput Speed	BW/Grayscale/Color: minimum 25 ppm or 50 ipm @ 200 and 300 dpi	
Document / Image Scanning Sensor	CMOS Based CIS Scanner	
Operator Control Panel	7 Segment Display or Control Buttons	

Illumination	Dual Indirect / RGB LED	
Output Resolution	100 to 1200 dpi	
Min Document Size	50 mm x 50 mm (2 in x 2 in);	
Max Single Document	216 mm x 355 mm (8.5 x 14 in)	
Long Document Size	Long Doc Mode: 216 mm x 4,064 mm (8.5 in x 160 in)	
Paper Thickness and Weight	Min: 30; Max: 413 g/m ² paper;	
	ID card thickness: up to 1.24 mm (0.05 in)	
	(8 – 110 lbs) paper; ID card thickness: up to 1.25 mm (0.05 in)	
Feeder	Handles small documents such as ID cards, Embossed Hard Card, Business and Insurance Cards: at least 50 Sheets of at least 80 g/m ² (20 lbs) paper	
Connectivity	At least USB 2.0 compatible	
Imaging Features	Auto/Fixed/Relative Cropping;	
	Multi-lingual auto orientation;	
	Orthogonal rotation;	
	Intelligent image edge fill;	
	Punch Hole Fill;	
	Content or file size-based blank page removal;	
	Sharpening; Streak Filtering;	
	Automatic brightness/contrast;	
	Background color smoothing;	
	Automatic color detection; Adaptive / Fixed threshold processing;	
	Image merge;	
File Format Outputs	Shall capable of single and multi-page TIFF, JPEG, RTF, BMP, PDF, searchable PDF (PDF/A), Optional Formats: Scan MS Word (.doc or .docx), MS Excel (.xls)	
Accessories	Installer/Software, Power Cord	
D. Other Requirements	Markings: Shall display Decal Markings of ≤ 2 " diameter BJMP Logo and wordings "GOVERNMENT PROPERTY"	
	Bidder must provide Manufacturers Certificate or Manufacturers Authorization as authorized dealer/reseller to submit a bid	
	Bidder must submit itemized cost of the requirements for purpose asset valuation recording	
E. Service Center	At Least one (1) Authorized and Licensed Service Center in Metro Manila	
F. Warranty	At least 3 years on product parts and services	
Post qualification requirements	Brochure or Data Sheet Evaluation. BJMP may have an option to require submission of	

	proposed product or conduct proof of concept for further evaluation.	
Certification	The Bureau of Jail Management and Penology has the right to test, evaluate and accept the proposal before acceptance. Prospected bidder must be Certified Distributor or Authorized Partner and have authority to sell, deploy, manage and provide support services issued by the product owner/manufacturer.	

Technical Specifications

LOT 8: SUPPLY AND DELIVERY OF VIDEOCONFERENCE CAMERA

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB Clause Error! Reference source not found.** and/or **GCC Clause Error! Reference source not found.**

Description	Minimum/Specific Requirement	Statement of Compliance
Number of Units	2	
Brand	Branded/Brand New	
Form Factor	Rack Mount	
Processor	Dual Intel Xeon E7-xxxx Processor with Passmark CPU of at least 16500	
Memory	At least 2 x 16 GB DDR4 or its equivalent or better	
Internal Storage	At least 8 Hot Plug SAS / SATA HDD	
Hard Drive	At least 2 x 600GB 15K RPM SAS Hot-plug HDD	
Expansion Slot	At least 4 slots PCI-E	
LAN	Dual port Gigabit Ethernet Controller	
Graphics/Video Processor	On-board graphics Controller	
Standard I/O Ports	At least 2 x RJ45 10GBase-T, 1x RJ 45 Dedicated LAN (Controller), 4 x USB ports, 1x VGA, 1 x COM	
RAID	Shall support RAID 0,1,5,6,10,50, 60 support or equivalent solution	
Management	Can be manage and troubleshoot from anywhere at both the system level--with Remote Desktop or HTTPS-- and at the hardware component level--using Platform Management or its equivalent	
Power Supply	At least 1 x 550W High Efficiency Power Supply	
Cooling System	At least 2 x non-redundant fans	
Preloaded Operating System	Standard latest License Windows R2 Server; 3 years License Stand-alone Anti-Virus	

Other Requirements	Ready Rails Sliding Rails, with cable management arm or equivalent, cage bolts and knots, necessary screws for Installation	
	Bidder must submit itemized cost of the requirements for purpose asset valuation recording	
	Bidder must provide Manufacturers Certificate or Manufacturers Authorization as authorized dealer/reseller to submit a bid	
Service Center	At Least one (1) Authorized and Licensed Service Center in Metro Manila	
Warranty	3 years on parts and services	
	1 year support service	
Post qualification requirements	Brochure or Data Sheet Evaluation. BJMP may have an option to require submission of proposed product or conduct proof of concept for further evaluation.	
Certification	The Bureau of Jail Management and Penology has the right to test, evaluate and accept the proposal before acceptance. Prospected bidder must be Certified Distributor or Authorized Partner and have authority to sell, deploy, manage and provide support services issued by the product owner/manufacturer.	

Technical Specifications

LOT 9: SUPPLY AND DELIVERY OF NETWORK SERVER

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB Clause Error! Reference source not found.** and/or **GCC Clause Error! Reference source not found.**

Description	Minimum/Specific Requirement	Statement of Compliance
Number of Units	17	
Brand	Branded/Brand New	
General Features	Must have a compact all-in-one form to take up less space	
	Must be capable of having one external expansion microphone with pick-up range up to 4m	
	Must have a 120 degree field of view	
	Must support multiple resolutions upto 4K (Ultra HD)	
	Must have three broadside beamforming, omni-directional microphones with noise and echo cancellation plus a custom-tuned speaker	
	Must support HD Zoom	
	Must have motorized Pan/tilt functions	
	Must support camera presets	
	Must have Bluetooth wireless technology	
	Must have business-grade certifications and must be compatible with virtually any video conferencing software app	
	Must have plug-and-play USB connectivity that is easily connect to PC, Mac and Chrome devices with no additional software required	
	Must have multiple mounting options	
	Must have with a free management tool/app	
	Must support technologies, preferably, auto-framing, participant face rendering, and vocal/voice clarity enhancement, background noise suppression or cancellation and speakers auto-focus	

	Compatible with Skype, Google Meet/Hangout, Zoom, MS Teams, and Cisco Webex, Cisco Teams, Vidyo, Vsee and other video conference platform that supports USB Camera systems. Must be Certified by at least 3 Video Application Platforms	
Camera	5 x HD zoom camera lens and motorized pan (+/- 25°) and tilt (+/- 15°)	
	Field of view: Diagonal: 120°, Horizontal: 110°, Vertical: 80°	
	Room Coverage (field of view + pan and tilt): 163° wide x 110° tall	
	Camera position presets: 3	
	Shall capable of 720p, 1080p and 4K Ultra HD video calling	
Microphone	Built-in Microphone	
	Integrated Microphone	
	Pickup Range: up to 4 meters	
	Sensitivity: -27dB	
	Microphone frequency response: 90Hz - 16kHz	
	Shall have Beamforming or Spatial Filtering signal processing technique	
	Acoustic Echo Cancellation (AEC)	
	Voice Activity Detector (VAD)	
	Sample rate: 32 kHz sampling rate	
	Supports up to 6 participants	
Speaker	Built-in Speaker	
	Adjustable Volume of 95 dB SPL at 1/2 meter peak	
	Speaker sensitivity 85+/-3dB SPL at 1/2 meter	
	Distortion: 200 Hz to 300Hz < 3%, 3000 Hz - 10KHz < 1%	
Other Requirement	Extension Mic, USB and HDMI Cable, Power Adapter, RF Remote Control, Kensington security slot, and Table or Wall Mounting Kit	
	Bidder must submit itemized cost of the requirements for purpose asset valuation recording	
	Bidder must provide Manufacturers Certificate or Manufacturers Authorization as authorized dealer/reseller to submit a bid	
Service Center	At Least one (1) Authorized and Licensed Service Center in Metro Manila	
Warranty	3 years on parts and services	
Post qualification requirements	Brochure or Data Sheet Evaluation. BJMP may have an option to require submission of proposed product or conduct proof of concept for further evaluation.	

Certification	The Bureau of Jail Management and Penology has the right to test, evaluate and accept the proposal before acceptance. Prospected bidder must be Certified Distributor or Authorized Partner and have authority to sell, deploy, manage and provide support services issued by the product owner/manufacturer.	
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Technical Specifications

LOT 10: SUPPLY AND DELIVERY OF PRINTER AND READER WITH APPLICATION DEVELOPMENT

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB Clause Error! Reference source not found.** and/or **GCC Clause Error! Reference source not found.**

Description	Minimum/Specific Requirement	Statement of Compliance
A. Requirements	1 unit RF Printer	
	1 unit RF Reader	
	17 units Barcode Printer	
	17 units Barcode Reader	
B. RF UHF Printer	Must be capable of RFID and Barcode Printing and TID Reading	
Type	Industrial Type	
Printing Method	Thermal or Direct Transfer	
Printing Speed	240 to 260 mm per second	
Printing Width	100 to 110 mm	
Port	USB or Ethernet Port	
Weight	≤ 20 kgs	
Memory	2GB ROM and 256 RAM	
Markings	Shall have Decal or Equivalent Markings display “BJMP PROPERTY”	
Bundled with	Includes 1 x printer ribbon for RFID and Barcode Printing	
	Includes at least 100 x RFID On-Metal tags strong adhesive stickers for curve surfaces (Direct Thermal or Synthetic Paper); Supports EPC Class 1 Gen2 Protocol; Operation Range of 1 to 4 mtrs; Dimension: not greater than 100mm x 26mm x 1.3 mm	
	Includes at least 1000 x RFID Non-Metal adhesive tags (preferably Polyethylene Terephthalate); H3 Chip; 64 bits TID; 96 bits EPC; 512 bits User Memory; Operation Range: > 3 meters; Dimension: not greater than 78 mm x 25 mm	

	Includes at least 1000 x Barcode adhesive tags (preferably Polyester); Dimension: 2 in x 1 in	
C. RF Reader	Must be capable of RFID and Barcode Reading with Application	
Features	Must be ISO 18000-C Compliant	
	Must have an operating frequency within 900 to 930 MHz	
	Must be capable of 1D or 2D Scanning	
	Must support at least Android or equivalent platform.	
	Shall have at least Quad Core processor @ 1 GHz speed	
	Shall have rechargeable battery of at least 7500 mAh	
	Shall have a memory of at least 2GB RAM or 16GB ROM	
	Must be IEEE 802.11 a/b/g/n standard compliant	
	Shall be at least IP64 dust ingress and water spray protection	
	Shall be at least 3.2 inch screen	
	Shall weight \geq 700 grams	
	Shall have a handy dimension, preferably, not greater than 165mm x 85mm x 30mm	
	Must have a multi-touch panel technology	
	Shall have gravity, light and proximity sensors capability	
Bundled with	Shall have mobile application capable of selection between RFID o Barcode Reading on latest Android or equivalent platform	
D. Barcode Printer	Shall be an Industrial Type Barcode Printer	
Printing Method	Shall be Direct or Thermal Transfer Method	
Connectivity	Shall supports USB Connectivity	
Construction	Shall be in Dual Frame Construction	
Resolution	Shall have of at least 200 dpi printing resolution	
Printing Speed	Shall have a printing speed of not less than 1 in per seconds	
Dimension	Must preferable not less than 10in x 7in x 7in in size	
Markings	Shall have Decal or Equivalent Markings display "BJMP PROPERTY"	
Bundled with	Must include 1 x Printer Ribbon	
	At least 1000 x Barcode Labels (2 x 1 inch)	
E. Barcode Reader	Must be capable Barcode Reading with Application	
Features	Must be at least operating in Android or equivalent platform	
	Must be in rugged construction	
	Must have 1D/2D scanning capability	
	Must have Camera, NFC, Bluetooth, WLAN and GPS Features	

	Shall have ≤ 16 Gb memory	
	Shall be waterproof	
Bundled with	Shall have mobile application for Barcode Reading on latest Android or equivalent platform	
F. Application Development	Mobile Application shall run on latest Android or equivalent platform with backward compatibility	
	Mobile application shall have capability/options for selection between RF or Barcode Reading for inventory functions	
	Mobile application shall have main and home modules	
	Mobile application shall have home module for inventory location, item search, search, display and sync with the web app server in the home module	
	Mobile application main module should have following features:	
	<ul style="list-style-type: none"> Should allow log-in activity which requires username and password, validate credentials and access rights from the web application server 	
	<ul style="list-style-type: none"> Should be able to Log-in/Exit 	
	<ul style="list-style-type: none"> Should be able to select input or change server name where the inventory system application is installed 	
	Mobile application home module should have following features:	
	<ul style="list-style-type: none"> Should be able to set office inventory location 	
	<ul style="list-style-type: none"> Should be able to go to another activity and load assets on that particular location 	
	<ul style="list-style-type: none"> Should be able to sort asset by Office or Specific Location 	
	<ul style="list-style-type: none"> Should be able to select asset inventory and display its information 	
	<ul style="list-style-type: none"> Should be able to clear to reset scanned assets 	
	<ul style="list-style-type: none"> Should have save button for saving scanned or assets inventories 	
	<ul style="list-style-type: none"> Should be able to forward or transfer data to application server 	
	<ul style="list-style-type: none"> Should be able to display asset information of scanned tags 	
	<ul style="list-style-type: none"> Should be able to find asset using RF reader 	
	<ul style="list-style-type: none"> Should have a filter option to find specific asset using RF reader 	
	<ul style="list-style-type: none"> Should be able to manually sync information using wireless access point or presence internet connection to BJMPs Supply and Asset Management System 	

G. System integration and configuration	Mobile Application must be integrated to handheld readers and BJMPs Supply and Asset Management System Web App Server	
	It shall be interfaced with Inventory Module	
	It shall be capable of creation of inventory scanning or count using handheld readers or devices	
	Handheld device readers thru its mobile application must be interfaced with Assets Master List from the Web Application Database for inventory process	
H. Other Requirements	Bidder must provide Manufacturers Certificate or Manufacturers Authorization as authorized dealer/reseller to submit a bid	
	Bidder must submit itemized cost of the requirements for purpose asset valuation recording	
	Bidder must be an integrator and have worked with similar project integration with RF/Barcode inventory system	
I. Training	Must provide training for trainors and end users	
J. Service Center	At Least one (1) Authorized and Licensed Service Center in Metro Manila	
K. Warranty	3 years warranty on parts and services	
	1 year Technical Support	
Post qualification requirements	Brochure or Data Sheet Evaluation. BJMP may have an option to require submission of proposed product or conduct proof of concept for further evaluation.	
Certification	The Bureau of Jail Management and Penology has the right to test, evaluate and accept the proposal before acceptance. Prospected bidder must be Certified Distributor or Authorized Partner and have authority to sell, deploy, manage and provide support services issued by the product owner/manufacturer.	

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- ☐ (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- ☐ (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- ☐ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- ☐ (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (j) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (l) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- ☐ (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- ☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (b) Original of duly signed and accomplished Price Schedule(s).

Bid Form for the Procurement of Goods

[shall be submitted with the Bid]

BID FORM

Date: _____
Procurement Identification No.: _____

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to [supply/deliver/perform] [description of the Goods] in conformity with the said PBDs for the sum of [total Bid amount in words and figures] or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state "None")		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Price Schedule for Goods Offered from Abroad

[shall be submitted with the Bid if bidder is offering goods from Abroad]

For Goods Offered from Abroad

Name of Bidder _____. Project ID No. _____. Page _ of ____.

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Within the Philippines

[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____. Project ID No. _____. Page _ of ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

BID SECURING DECLARATION FORM

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION **Invitation to Bid:** *[Insert Reference number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER'S AUTHORIZED
REPRESENTATIVE]*

[Insert Signatory's Legal Capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Contract Agreement Form for the Procurement of Goods (Revised)
*[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days
after receiving the Notice of Award]*

Contract Agreement Form

THIS AGREEMENT made the ____ day of _____ 20____ between [name of PROCURING ENTITY] of the Philippines (hereinafter called “the Entity”) of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures in specified currency] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted; Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of [total contract price in words and figures] or such other sums as may be ascertained, [Named of the bidder] agrees to [state the object of the contract] in accordance with his/her/its Bid.
4. The [Name of the procuring entity] agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

[Insert Name and Signature]

[Insert Name and Signature]

[Insert Signatory's Legal Capacity]

[Insert Signatory's Legal Capacity]

for:

for:

[Insert Procuring Entity]

[Insert Name of Supplier]

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Performance Securing Declaration (Revised)

[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
 - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
 - i. Procuring Entity has no claims filed against the contract awardee;
 - ii. It has no claims for labor and materials filed against the contractor; and
 - iii. Other terms of the contract; or
 - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED
REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

STATEMENT OF ALL ONGOING GOVERNMENT AND PRIVATE CONTRACTS, INCLUDING CONTRACTS AWARDED BUT NOT YES STARTED

This is to certify that _____ has the following ongoing and awarded but not yet started contracts:

Name of Contract	Date of Contract	Contract Duration	Owner's Name and Address	Kind of Goods	Amount of Contracts	Date of Delivery

Name and Signature of Authorized Representatives

Date

***Instructions**

- a. State all ongoing contracts including those awarded but not yet started (government and private contracts which may be similar or not similar to the project called for bidding) as of the **day before the deadline of submission of bids**.
- b. If there is no ongoing contract including awarded but not yet started as of the aforementioned period, state none or equivalent term.
- c. **Indicate the Nature/Scope** of the contract in "Name of Contract" for easier tracking of the entries/representation. E.g. *"Supply and Delivery of 10 Units of Prisoners Van"*

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE CONTRACT TO BE BID

This is to certify that _____ has the following completed contract(s) for the past five (5) years.

Name of Contract	Date of Contract	Contract Duration	Owner's Name and Address	Kind of Goods	Amount of Completed Contracts	Date of Delivery	Date of End-User's Acceptance

Name and Signature of Authorized Representatives

Date

*Instructions

a. **Indicate the Nature/Scope** of the contract in "Name of Contract" for easier tracking of the entries/representation. E.g. *"Supply and Delivery of 10 Units of Prisoners Van"*

Republic of the Philippines



Government Procurement Policy Board