



MINUTES OF BAC MEETING/PRE-BID CONFERENCE

Projects: Supply and Delivery of ICT Office Productivity Equipment
Venue: BJMP-NHQ Mini-Conference Room/Zoom Conference
Date & Time: October 19, 2020 at 1:30 AM
Attendance:

BIDS AND AWARDS COMMITTEE

JCSUPT DENNIS U ROCAMORA, CESE – Chairperson
JSUPT MICHAEL ANGELO M CACERES – Vice Chairperson
JCSUPT REBECCA B PAWID – Member
JSSUPT CLINT RUSSEL A TANGERES – Member
JSSUPT BRENDAN O FULGENCIO – Member
JSSUPT MA ANNIE A ESPINOSA – Member
JSSUPT REVELINA A SINDOL – Provisional Member

BAC SECRETARIAT

JCSUPT PAULINO H MORENO JR
JSINSP ARTURO R ESPOS JR
JINSP WILLIAM MARC BENEDICK F TALLUNGAN
JINSP KELVEN P BACLEA-AN
JO1 Jayross S Pangowon
Ms. Purificacion Q. Barasi
Ms. Cristina A. Benabese

TECHNICAL WORKING GROUP

JCINSP SOCRATES C NICART
JSINSP RAY XAVIER L TRISTEZA
JINSP LEO C CABUGSA
JO3 Abigail C Lim
JO2 Mark David A Montes
JO2 Flaviano A Panaga Jr
JO2 Odilon S Gundan
JO1 Jerwin L Lorenzana
JO1 Florna Mae J Ageas

OBSERVER

COA, PCCI and PPVR were notified, but were not able to send their representatives

BIDDERS

Ms. Roxanne Santiago – MICROGENESIS
Mr. Xyrel John Balentoza – American Tech

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54 **I. Invocation:**
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56 The meeting had started with a prayer led by JO1 Pangowon, BAC Secretariat.
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58 **II. Call to Order:**
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60 JCSUPT ROCAMORA, requested the Secretariat to check the attendance of the BAC
61 Members and to ascertain if there is a quorum. The Secretariat certified that there is a
62 quorum. The BAC Chairperson called the BAC Meeting/Pre-Bid Conference to order and
63 requested the Secretariat to introduce through video conference the members of the TWG
64 and Secretariat. The BAC Secretariat informed the body that an invitation is sent to COA,
65 PCCI and PPVR as observers. However, they are not able to send their representatives.
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67 **III. Meeting Proper:**
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69 JSINSP ESPOS discussed the documentary requirements, bidder's responsibilities and
70 reasons of bidder's disqualification. JSINSP ESPOS then reminded the use of Philippine
71 standard time and the unavailability of the parking area in the National Headquarters for
72 the prospective bidders.
73

74 The BAC Chairperson informed the bidders that they may now ask their questions and
75 clarifications with regards to the project. However, no question was raised.
76

77 The BAC Chairperson informed the prospective bidders that they may send their queries
78 and clarifications in writing, addressed to the BAC and to be submitted not later than ten
79 (10) calendar days before the Opening of the Bids. Further, the BAC Chairperson
80 informed the prospective bidders that any statement made in this pre-bid conference shall
81 not modify the terms of the bidding documents, unless such statement is specifically
82 identified in writing as an amendment thereto and issued as a supplemental/bid bulletin
83 that will be posted in the PhilGEPS and or the BJMP website and it is the responsibility
84 of the bidders to inquire and secure such supplemental/bid bulletin that may be issued by
85 the BAC.
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88 **IV. Other Matters:**
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90 There was no other matter discussed.
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92 **V. Adjournment:**
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94 The BAC Meeting/Pre-Bid Conference concluded at about 2:00 PM.
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96

97 Prepared by:

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101 **KELVEN P BACLEA-AN**
102 Jail Inspector
103 Member, BAC Secretariat
104

Noted by:

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PAULINO H MORENO JR
Jail Chief Superintendent
Officer-in-Charge, Office of the
Chief of Directorial Staff
of the Jail Bureau
Head, BAC Secretariat

111 Approved by:

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115  **DENNIS U ROCAMORA, CESE**

116 Jail Chief Superintendent

117 Deputy Chief for Operations

118 of the Jail Bureau

119 Chairperson, BJMP-NHQ BAC



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BUREAU OF JAIL MANAGEMENT AND PENOLOGY
NATIONAL HEADQUARTERS
144 Mindanao Avenue, Project 8, Quezon City



ATTENDANCE

Project SUPPLY AND DELIVERY OF ICT OFFICE PRODUCTIVITY EQUIPMENT
Activity Pre-Bid Conference
Date October 19, 2020
Time 01:30 P.M.

BAC MEMBERS

NAME	DESIGNATION	SIGNATURE
CSUPT DENNIS U ROCAMORA, CESE	Chairperson	VIRTUAL
SUPT MICHAEL ANGELO M CACERES	Vice Chairman	VIRTUAL
CSUPT REBECCA B PAWID	Member	Virtual
SSUPT MA ANNIE A ESPINOSA	Member	Virtual
SSUPT BRENDAN O FULGENCIO	Member	Virtual
SSUPT CLINT RUSSEL A TANGERES	Member	Virtual
SSUPT REVELINA A SINDOL	Provisional Member	VIRTUAL
SSUPT RUFINO M SANTIAGO	Alternate Member	
SUPT ESMERALDA A AZUCENA	Alternate Member	

TWG/BAC Secretariat

NAME	DESIGNATION	SIGNATURE
CSUPT PAULINO H MORENO JR	Head, Secretariat	Virtual
SINSP ARTURO R ESPOS JR	Secretariat	
INSP WILLIAM MARC BENEDICK F TALLUNGAN	Secretariat	
JINSP KELVEN P BACLEA-AN	Secretariat	
JO1 Dianabelle C Acebo	Secretariat	
JO1 Jayross S Pangowon	Secretariat	
Ms. Purificacion Q Barasi	Secretariat	VIRTUAL
Ms. Cristina A Benabese	Secretariat	VIRTUAL
CINSP SOCRATES C NICART	TWG	Virtual
SINSP RAY XAVIER L TRISTEZA	TWG	VIRTUAL
INSP LEO C CABUGSA	TWG	
JO2 Abigail C Lim	TWG	
JO2 Mark David A Montes	TWG	Virtual
JO2 Flaviano A Panaga Jr	TWG	
JO2 Odilon S Gundan	TWG	VIRTUAL
JO1 Florna Mae J Ageas	TWG	Virtual
JO1 Jerwin L Lorenzana	TWG	VIRTUAL

OBSERVERS

NAME	OFFICE	SIGNATURE

Bidders

BIDDERS / NAME	COMPANY/ADDRESS	SIGNATURE	CONTACT NO.
ROXANNE SANTIAGO	MICROGENESIS		
XYREL JOHN BALENTDIA	- AMERICAN TECH		