

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BUREAU OF JAIL MANAGEMENT AND PENOLOGY
NATIONAL HEADQUARTERS

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**REQUEST FOR EXPRESSION OF INTEREST FOR CONSULTANCY
SERVICE FOR BJMP DATA PRIVACY READINESS ASSESSMENT,
COMPLIANCE, AND SECURITY GOVERNANCE**

1. The **BUREAU OF JAIL MANAGEMENT AND PENOLOGY NATIONAL-HEADQUARTERS (BJMP-NHQ)**, through the **GENERAL APPROPRIATIONS ACT CY 2020** intends to apply the sum of **TWO MILLION TWO HUNDRED EIGHTY-THREE THOUSAND SEVEN HUNDRED THIRTEEN PESOS (PHP 2,283,713.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **REFERENCE NO. C-2020-001**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The **BJMP-NHQ** now calls for the submission of eligibility documents for *the abovementioned project*. The consultant is expected to meet the following objectives for the duration of the project:
 - a. Establish the policy, guidelines, and standards to govern the ICT Framework and DPA Privacy Governance;
 - b. Assess and understand the current average ICT process maturity level and recommend a roadmap for IT process maturity of at least 2 levels of the current maturity level using COBIT5 maturity level;
 - c. Assess and make necessary recommendations on existing BJMP ICT architecture using Electronics Government Enterprise Architecture (eGEA) or The Open Group Architecture Framework (TOGAF) towards implementation of Privacy Management Plan or the Privacy Governance Cycle of the Jail Bureau; and
 - d. Assess and make necessary recommendations on BJMP information security posture thru the formulation of Policies on Information Security Management System and Cybersecurity Management System for protection of Data Information as required by the Data Privacy Act.
3. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **NOVEMBER 9, 2020 AT 12:00PM** at **BJMP-NHQ, 1ST FLOOR, MESSAGE CENTER, 144 MINDANAO AVENUE PROJECT 8, QUEZON CITY**. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.
4. Interested bidders may obtain further information from **BJMP-DIRECTORATE FOR LOGISTICS** and inspect the Bidding Documents at the address given below from 8:00 AM to 5:00 PM.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **OCTOBER 31, 2020** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIVE THOUSAND PESOS (PHP 5,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of **THREE (3)** prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

- | | | | |
|----|--|---|------------|
| a. | Applicable Experience of the Consultant or Consulting Firm | – | 35% |
| b. | Qualification of personnel to be assigned to the Project | – | 50% |
| c. | Current Workload relative to the capacity of the Consultant or Consulting Firm | – | 15% |

Note: Passing rate shall be set to 85%, consultant who does not meet the passing rate will be disqualified to the next phase of evaluation

7. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.

8. The Procuring Entity shall evaluate bids using the Quality Based Evaluation/Selection (QBE/QBS) procedure. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
9. The contract shall be completed within **SIXTY-THREE (63) CALENDAR DAYS** upon receipt of Notice to Proceed.
10. The **BJMP-NHQ** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

PAULINO H MORENO JR


Jail Chief Superintendent

Head, BAC Secretariat

BJMP-NHQ, 144 Mindanao Ave., Project 8, Quezon City

Email Add: bac.bjmphq@gmail.com

[Date of Issue]



DENNIS U ROCAMORA, CESE
Jail Chief Superintendent
Deputy Chief for Operations
of the Jail Bureau
Chairperson, BJMP-NHQ BAC