



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BUREAU OF JAIL MANAGEMENT AND PENOLOGY
NATIONAL HEADQUARTERS

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MINUTES OF BAC MEETING/PRE-BID CONFERENCE

Projects: Supply and Delivery of Video Conference System (Rebid)

Venue: Zoom Conference

Date & Time: March 9, 2021 at 1:00 PM

Attendance:

BIDS AND AWARDS COMMITTEE

JCSUPT DENNIS U ROCAMORA, CESE – Chairperson
JSUPT MICHAEL ANGELO M CACERES – Vice Chairperson
JSSUPT JOHNSON M CALUB – Member
JSSUPT BRENDAN O FULGENCIO – Member

BAC SECRETARIAT

JCSUPT PAULINO H MORENO JR
JINSP WILLIAM MARC BENEDICK F TALLUNGAN
JINSP LEO C CABUGSA
JINSP KELVEN P BACLEA-AN
JO1 Dianabelle C Acebo
JO1 Jayross S Pangowon
Ms. Purificasion Q. Barasi
Ms. Cristina A. Benabese

TECHNICAL WORKING GROUP

JSINSP ARTURO R ESPOS JR
JCINSP SOCRATES C NICART
JO3 Abigail C Lim
JO2 Odilon S Gundan
JO2 Flaviano A Panaga Jr
JO1 Florna Mae J Ageas
JO1 Jerwin L Lorenzana
JO1 Argel C Lorenzo

OBSERVER

COA, PCCI and PPVR were notified, but were not able to send their representatives

BIDDERS

Ms. Elizabeth David – The Brain Computer Corporation
Mr. Oliver Mactal – Avid Sales Corporation
Mr. Christian Guevarra – Microgenesis
Mr. Kelvin Molina – Microgenesis
Mr. Edmund Cabansag – Microdata
Mr. Dante Itutud – Microdata
Ms. Lynn – IPSolutions Inc.

I. Invocation:

The meeting had started with a prayer led by JO1 Pangowon, BAC Secretariat.

II. Call to Order:

JCSUPT ROCAMORA, requested the Secretariat to check the attendance of the BAC Members and to ascertain if there is a quorum. The Secretariat certified that there is a quorum. The BAC Vice Chairperson called the BAC Meeting/Pre-Bid Conference to order and requested the Secretariat to introduce through video conference the members of the TWG, BAC Secretariat, Observer and Bidders.

III. Meeting Proper:

JINSP BACLEA-AN discussed the documentary requirements, bidder's responsibilities and reasons of bidder's disqualification. JINSP BACLEA-AN then reminded the use of Philippine standard time and the unavailability of the parking area in the National Headquarters for the prospective bidders.

The BAC Chairperson informed the bidders that they may now ask their questions and clarifications with regards to the project.

Questions	Answers
Ms. David from The Brain Computer Corporation asked if the project includes installation since the project title is Supply and Delivery of Video Conference System.	CINSP NICART answered that it is just supply and delivery since it will be distributed to regional offices.
Ms. David followed up if the certification is the same as the demo unit.	CINSP NICART answered that demo unit is not needed.
Mr. Itutud from Microdata asked the quantity of speaker and microphone.	CINSP NICART answered that it will be one microphone and one speaker per set.
Ms. David asked if it includes monitor screen.	CINSP NICART answered that it was not included in the technical specifications then it will be for issuance of supplemental bid bulletin.
Ms. David asked the size of the monitor screen.	JO2 Gundan answered that the specifications will be indicated in the supplemental bid bulletin.
Mr. Mactal from Avid Sales Corporation asked regarding the delivery address.	JCSUPT ROCAMORA answered that it will be delivered at the National Headquarters, Mindanao Avenue, Quezon City.
Mr. Itutud asked of how many participants per meeting room?	CINSP NICART answered that it is up to 20 participants.
Ms. David asked if the bid will be submitted manually and what the safety protocols before entering the building.	JCSUPT ROCAMORA answered that minimum health protocols are strictly implemented by wearing of face mask and face shield then body temperature will be checked upon entering the building. Anyone with more than 36.6°C body temperature is not allowed to enter.

The BAC Chairperson informed the bidders that they may send their queries and clarifications in writing, addressed to the BAC and to be submitted not later than ten (10) calendar days before the Opening of the Bids. Further, the BAC Vice Chairperson informed the bidders that any statement made in this pre-bid conference shall not modify *Minutes of BAC Meeting/Pre-Bid Conference for the Supply and Delivery of Video Conference System (Rebid)*Page 2 of 3

the terms of the bidding documents, unless such statement is specifically identified in writing as an amendment thereto and issued as a supplemental/bid bulletin that will be posted in the PhilGEPS and or the BJMP website and it is the responsibility of the bidders to inquire and secure such supplemental/bid bulletin that may be issued by the BAC.


IV. Other Matters:

There was no other matter discussed.


V. Adjournment:

The BAC Meeting/Pre-Bid Conference concluded at about 1130 AM.


Prepared by:


KELVEN P BACLEA-AN
Jail Inspector
Member, BAC Secretariat

Noted by:


PAULINO H MORENO JR
Jail Chief Superintendent
Officer-in-Charge, Office of the
Chief of Directorial Staff
of the Jail Bureau
Head, BAC Secretariat

Approved by:


DENNIS U ROCAMORA, CESE
Jail Chief Superintendent
Deputy Chief for Operations
of the Jail Bureau
Chairperson, BJMP-NHQ BAC