



PURCHASE ORDER
Bureau of Jail Management and Penology - National Headquarters
Entity Name

Supplier : Suntawood Home and Office Inc.		P.O. No. : 2022-12-024			
Address : Blk.1 Lot 7 Unit C&D, Zabarte Road, Brgy. 177, Camarin, Caloocan City		Date: 13 DEC 2022			
TIN : 771-301-541-000		Mode of Procurement : 53.9. Nego - SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : BJMP-NHQ, 144 Mindanao Ave., Project 8, Quezon City		Project Duration : 15 CD upon the receipt of PO			
Date of Delivery : _____		Payment Term : _____			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply and Delivery of Various Office Fixtures for DICTM			
	Pc	Office Clerical Chair <ul style="list-style-type: none">• Medium Back Chair Arms• Black color• Good Quality PU Leather for Back & Seat: Black• Aluminum Base + Chrome Caster Wheel• Height Adjustable• Swivel Chair• Weight: 15.5Kg• Weight Capacity: 100Kg	14	4,000.00	56,000.00
	Pc	Office Chair with Medium Back Rest <ul style="list-style-type: none">• High Back Executive Office Chair• Color Black• Good Quality PU Leather for Back&Seat• Butterfly Mechanism with 1 Lock Position• Aluminum Base+Chromed Caster Wheel• Height Adjustable Office Chair• Swivel Chair• Tilt Lock Mechanism• Weight:22Kg• Weight Capacity: 100Kg	5	7,800.00	39,000.00





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	Pc	Executive Office Clerical Chair • Materials ○ Headrest/ Backrest/Seat: High Quality Leather ○ Armrest: PP Armrest ○ Gaslift: 3-Stage Pneumatic Rod ○ Base: Electroplated Feet Base ▪ Diameter: 70CM ○ Wheels: Nylon Wheels ▪ Size: 6CM • Features ○ Ergonomic Office Chair ○ Recline Length: up to 125° ○ Tilt-Lock Mechanism ○ Armrest: 3D ○ Seat Height: 49-55CM • Weight Capacity: 180Kg • Recommended Height User: 160- 200CM • Weight: 25.5Kg • Packaging Size: 88*36*65CM	2	8,000.00	✓ 16,000.00
	Pc	Medium Sofa 2 seaters	1	10,000.00	✓ 10,000.00
	Set	Sofa Complete Set 1pc 3 seater L180cm x W80cm H90cm 1pc 2seater L130 cm x W80cm x H90cm 1pc Ottoman – L78cm x W55cm x H45cm All color gray	2	20,000.00	✓ 40,000.00
	Set	Executive Office tables with glass on top (LxWxH)120 x 60 x 75cm Wood material brown color or Wood design	5	9,800.00	✓ 49,000.00



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	Pc	Office Tables 100 x 60 x 75cm Wood material Brown color or Wood design	2	5,000.00	10,000.00
	Set	Conference Table with Glass Solid wood Brown color (LxWxH)360 x 120 x 75cm	1	42,000.00	42,000.00
	Pc	Receiving Cubicle Table for 2 Seaters (LxWxH)240 x 120 x 120cm with Glass view Beige or Brown color Particle board with Aluminum Profile	1	20,000.00	20,000.00
	Pc	Glass Cabinet 74 inches in Height, 40 inches in Length, 18 inches in Width Solid wood With Caster Wheel	2	25,000.00	50,000.00
	Pc	Mini cabinet with Wheels Material: Wood Panel, Type: Panelboard With easy to move wheels Size40cm (15.7" in) x 40cm (15.7" in) x 60cm (23.6" in) Brown or wood type	10	3,000.00	30,000.00
	Pc	Single Side Bed Frame	1	8,000.00	8,000.00
	Pc	Cabinet for Clothes Regular Size: 90 x 47 x 186 cm (LWH) Brown or Wood Type Design	1	8,000.00	8,000.00
	Pc	Cabinet for Clothes Big Size: 120 x 47 x 186 cm (LWH) Brown or Wood Type Design	1	14,000.00	14,000.00
	Pc	Monoblock Chair	20	1,800.00	36,000.00



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	Pc	Medium Cabinet with Sliding Glass Cover 74 inches in Height, 30 inches in Length, 18 inches in Width Solid wood With Caster Wheel	1	15,000.00	✓ 15,000.00
	Lot	Curtain Blinds with Installation 1pc H180cm x 470cm 1pc H180cm x 450cm 1pc H180cm x 550cm 1pc H180cm x 515cm	1	50,000.00	✓ 50,000.00
	Pc	Door for Comfort Room	1	5,000.00	✓ 5,000.00
(Total Amount in Words) Four Hundred Ninety-Eight Thousand Pesos					498,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
GEMMA T. PENITON Supplier 12/13/22 Date		ROMELYN L. MEDINA ALLAN S IRAL, CESE Jail Director Chief, BJMP (Authorized Official)			
Fund Cluster : _____		ORS/BURS No. : _____			
Funds Available : _____		Date of the ORS/BURS: _____			
ROMELYN L. MEDINA, CPA Chief, Accounting Service Office					

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