



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
BUREAU OF JAIL MANAGEMENT AND PENOLOGY
NATIONAL HEADQUARTERS

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MINUTES OF BAC MEETING/PRE-BID

Projects: **PROCUREMENT OF AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM (AFIS) SOFTWARE LICENSE FOR SINGLE CARPETA SYSTEM**

Venue: Main Conference Room/Zoom Conference

Date & Time: January 5, 2023 at 11:00 AM

Attendance:

BIDS AND AWARDS COMMITTEE

JCSUPT DENNIS U ROCAMORA, CESE - Chairperson
JSUPT MICHAEL ANGELO M CACERES – Vice Chairperson
JSSUPT MA ANNIE A ESPINOSA – Member
JSSUPT ERWIN KENNY P RONQUILLO – Member
JSSUPT ROLAND LEE N CAEL – Provisional Member

BAC SECRETARIAT

JSINSP DANIEL P SUMEDCA
JSINSP WILLIAM MARC BENEDICK F TALLUNGAN
JSINSP JUAN PAULO A PORCIUNCULA
JSINSP LEO C CABUGSA
JINSP RJAY B OCLARINO
JO1 Dianabelle C Acebo
JO1 Jayross S Pangowon
JO1 Georgia A Dinglasan
Ms. Cristina A. Benabese
Ms. Bea Mae S Heje

TECHNICAL WORKING GROUP

JSINSP ARTURO R ESPOS JR – Chairperson, TWG
JSUPT SOCRATES C NICART
JSINSP MARICEL MIJARES
JINSP JULIUS P TARNATE
JO3 Abigail C Lim
JO2 Odilon S Gundan
JO2 Flaviano A Panaga Jr
JO1 Florna Mae J Ageas
JO1 Argel C Lorenzo
JO1 Jerson I Ignacio

OBSERVER

COA, PCCI and PPVR were notified, but were not able to send their representatives.

50 **PROSPECTIVE BIDDER**

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52 Mr. Rodolfo Gomez Jr – Faxcable Inc.

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54 **I. Call to Order:**

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56 BAC Chairperson JCSUPT DENNIS U ROCAMORA, requested the Secretariat to check the
57 attendance of the BAC Members and to ascertain if there is a quorum. The Secretariat
58 certified that there is a quorum. JCSUPT ROCAMORA called the BAC Meeting/Pre-Bid to
59 order and requested the Secretariat to introduce through video conference the members
60 of the TWG, Secretariat, observers and bidders.

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62 **II. Meeting Proper:**

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64 JSINSP LEO C CABUGSA discussed the documentary requirements, bidder's
65 responsibilities and reasons of bidder's disqualification. JSINSP CABUGSA then reminded
66 the time frame of the project and the unavailability of the parking area in the National
67 Headquarters for the prospective bidders. It was also mentioned the minimum health
68 protocols being observed in the BJMP-NHQ and the "No Contact Rule".

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70 JCSUPT ROCAMORA informed the prospective bidder that he may now raise his queries
71 and clarifications with regards to the project.

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| Questions | Answers |
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| 1. Mr. Rodolfo Gomez Jr from Faxcable Inc asked regarding the technical specification, is it specific to the brand Neurotech Megamatcher or could they introduce an equivalent brand? | JSUPT SOCRATES P NICART answered that the Bureau's existing system for this project is the Neurotech Megamatcher and it will only function on the same brand. |
| 2. Mr. Gomez asked for clarification if the submission of bid envelopes through email or will they submit a hard copy. | JCSUPT ROCAMORA clarified that the bid envelope will be hard copy and the submission is at the BJMP – NHQ, Directorate for Logistics. |
| 3. Mr. Gomez asked on the process of the payment for the submission of bids. | JSINSP CABUGSA discussed the process of payment of bidding documents and added that they will be guided by the secretariat once they submit the bid envelopes. |

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91 JCSUPT ROCAMORA informed the prospective bidder that he may send his queries and
92 clarifications in writing, addressed to the BAC and to be submitted not later than ten (10)
93 calendar days before the Opening of the Bids. Further, JCSUPT ROCAMORA informed the
94 prospective bidder that any statement made in this pre-bid conference shall not modify
95 the terms of the bidding documents, unless such statement is specifically identified in
96 writing as an amendment thereto and issued as a supplemental bid bulletin that will be
97 posted in the PhilGEPS and the BJMP website and it is the responsibility of the bidder to
98 inquire and secure such supplemental bid bulletin that may be issued by the BAC.

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100 JSINSP ARTURO R ESPOS JR read the letter from Doña Alejandra Inc. dated
101 January 4, 2023 and the following were discussed:

| Questions | Answers |
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| 1. May we request for the specific requirement for the following items under the Technical Specifications? | JSUPT NICART answered that the specific brand and Licenses are necessary in order to ensure the system to work and compatible with the system maintained by the Department of Justice. |
| 2. Will there be development involved in this procurement? As there is a need for development license, will the development be part of the scope of the winning bidder? | JSUPT NICART answered that there will be no development nor development license is required. |
| 3. For professional services, will the server setup be on premise, or on cloud? Where is the server located? What is the operating system used? | JSINSP NICART answered that the services will be conducted at BJMP-NHQ while the existing server is Linux and/or Windows. |
| 4. Since there is a migration, what will be migrated? Is this from manual records? or is this from an existing information system? What will be migrated? | JSINSP NICART answered that the existing fingerprint will be migrated to the new system or license that will be procured. |

JSINSP ESPOS JR recommended to the BAC that issuance of Supplemental Bid Bulletin indicating the brief background of the project to notify the prospective bidders about the system and that particular brand is needed for it work seamlessly and compatible from the existing system. JCSUPT ROCAMORA motion the recommendation and directed the BAC to issue SBB and a letter-reply to Doña Alejandra Inc regarding their queries.

III. Other Matters

JSUPT MICHAEL ANGELO M CACERES asked the BAC if the reference of the brand name Neurotech Megamatcher may violate the RA 9184. JSINSP ESPOS JR discussed Section 18 of RA 9184.

IV. Adjournment:

A motion for the suspension of the BAC meeting was raised by JSUPT MICHAEL ANGELO M CACERES, and seconded by JSSUPT MA ANNIE A ESPINOSA. The BAC Meeting/Pre-Bid was suspended at about 12:10 PM.

Prepared by:

Ms. Bea Mae Heje
Non-Uniformed Personnel
Member, BAC Secretariat

Noted by:

ON LEAVE
LUISITO C MUÑOZ, CESE
Jail Chief Superintendent
Director for Logistics
Head, BAC Secretariat

162 Approved by:

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166  **DENNIS U ROCAMORA, CESE**

167 Jail Chief Superintendent

168 Deputy Chief for Operations

169 of the Jail Bureau

170 Chairperson, BJMP-NHQ BAC