

**ANNEX A**  
**GOVERNMENT PROCUREMENT POLICY BOARD**  
**Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form**

Name of Agency: BJMP REGION VI  
 Date of Self Assessment: March 25, 2021

Name of Evaluator: SSUPT GILBERT PEREMNE  
 Position: BAC Chairman

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and Subindicators	Supporting Information/Documentation (Not to be Included in the Evaluation Form Submitted to
<b>PILLAR I. LEGISLATIVE AND REGULATORY FRAMEWORK</b>					
<b>Indicator 1. Competitive Bidding as Default Method of Procurement</b>					
1.a	Percentage of competitive bidding and limited source	5.19%	0.00		PMRs
1.b	Percentage of competitive bidding and limited source	0.97%	0.00		PMRs
<b>Indicator 2. Limited Use of Alternative Methods of Procurement</b>					
2.a	Percentage of shopping contracts in terms of amount of	81.51%	0.00		PMRs
2.b	Percentage of negotiated contracts in terms of amount of	13.30%	1.00		PMRs
2.c	Percentage of direct contracting in terms of amount of total	0.00%	3.00		PMRs
2.d	Percentage of repeat order contracts in terms of amount of	0.00%	3.00		PMRs
2.e	Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to conduct of
2.f	Compliance with Limited Source Bidding procedures	n/a	n/a		Procurement documents relative to conduct of
<b>Indicator 3. Competitiveness of the Bidding Process</b>					
3.a	Average number of entities who acquired bidding	1.80	0.00		Agency records and/or PhilGEPs records
3.b	Average number of bidders who submitted bids	2.20	1.00		Abstract of Bids or other agency records
3.c	Average number of bidders who passed eligibility stage	2.20	2.00		Abstract of Bids or other agency records
3.d	Sufficiency of period to prepare bids	Fully	3.00		Agency records and/or PhilGEPs records
3.e	Use of proper and effective procurement documentation	Fully	3.00		Cost Benefit Analysis, Work Plans, Technical
		<b>Average I</b>	<b>1.45</b>		
<b>PILLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY</b>					
<b>Indicator 4. Presence of Procurement Organizations</b>					
4.a	Creation of Bids and Awards Committee(s)	Fully	3.00		Verify copy of Order creating BAC; Organizational
4.b	Presence of a BAC Secretariat or Procurement Unit	Fully	3.00		Verify copy of Order creating BAC Secretariat;
<b>Indicator 5. Procurement Planning and Implementation</b>					
5.a	An approved APP that includes all types of procurement	Not Compliant	0.00		Copy of APP and its supplements (if any)
5.b	Preparation of Annual Procurement Plan for Common-Use	Fully	3.00		APP, APP-CSE, PMR
5.c	Existing Green Specifications for GPPB-identified non-CSE	Compliant	3.00		ITBs and/or RFQs clearly
<b>Indicator 6. Use of Government Electronic Procurement System</b>					
6.a	Percentage of bid opportunities posted by the PhilGEPs-	0.98%	0.00		Agency records and/or PhilGEPs records
6.b	Percentage of contract award information posted by the	100.00%	3.00		Agency records and/or PhilGEPs records
6.c	Percentage of contract awards procured through alternative	0.00%	0.00		Agency records and/or PhilGEPs records
<b>Indicator 7. System for Disseminating and Monitoring Procurement Information</b>					
7.a	Presence of website that provides up-to-date procurement	Not Compliant	0.00		Identify specific procurement-related portion in
7.b	Preparation of Procurement Monitoring Reports using the	Partially	1.00		Copy of PMR and received copy that it was
		<b>Average II</b>	<b>1.60</b>		
<b>PILLAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES</b>					
<b>Indicator 8. Efficiency of Procurement Processes</b>					
8.a	Percentage of total amount of contracts signed within the	99.86%	3.00		APP (including Supplemental amendments, if any)
8.b	Percentage of total number of contracts signed against total	100.00%	3.00		APP (including Supplemental amendments, if
8.c	Planned procurement activities achieved desired contract	Fully	3.00		Agency Procedures/Systems for the conduct of
<b>Indicator 9. Compliance with Procurement Timeframes</b>					
9.a	Percentage of contracts awarded within prescribed period of	100.00%	3.00		PMRs
9.b	Percentage of contracts awarded within prescribed period of	100.00%	3.00		PMRs
9.c	Percentage of contracts awarded within prescribed period of	n/a	n/a		PMRs
<b>Indicator 10. Capacity Building for Government Personnel and Private Sector Participants</b>					
10.a	There is a system within the procuring entity to evaluate the	Fully	3.00		Samples of forms used to evaluating procurement
10.b	Percentage of participation of procurement staff in	0.00%	0.00		Ask for copies of Office Orders, training modules,
10.c	The procuring entity has open dialogue with private sector	Compliant	3.00		Ask for copies of documentation of activities for
<b>Indicator 11. Management of Procurement and Contract Management Records</b>					
11.a	The BAC Secretariat has a system for keeping and	Fully	3.00		Verify actual procurement records and time it took
11.b	Implementing Units has and is implementing a system for	Fully	3.00		Verify actual contract management records and
<b>Indicator 12. Contract Management Procedures</b>					
12.a	Agency has defined procedures or standards in such areas as	Substantially	2.00		Verify copies of written procedures for quality
12.b	Timely Payment of Procurement Contracts	On or before	3.00		Ask Finance or Accounting Head of Agency for
		<b>Average III</b>	<b>2.67</b>		
<b>PILLAR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM</b>					
<b>Indicator 13. Observer Participation in Public Bidding</b>					
13.a	Observers are invited to attend stages of procurement as	Fully	3.00		Verify copies of Invitation Letters to CSOs and
<b>Indicator 14. Internal and External Audit of Procurement Activities</b>					
14.a	Creation and operation of Internal Audit Unit (IAU) that	Fully	3.00		Verify copy of Order or show actual organizational
14.b	Audit Reports on procurement related transactions	Above 90-	3.00		Verify COA Annual Audit Report on Action on Prior
<b>Indicator 15. Capacity to Handle Procurement Related Complaints</b>					
15.a	The Procuring Entity has an efficient procurement	Fully	3.00		Verify copies of BAC resolutions on Motion for
<b>Indicator 16. Anti-Corruption Programs Related to Procurement</b>					
16.a	Agency has a specific anti-corruption program/s related to	Fully	3.00		Verify documentation of anti-corruption program
		<b>Average IV</b>	<b>3.00</b>		
<b>GRAND TOTAL (Average I + Average II + Average III + Average IV / 4)</b>			<b>2.18</b>		

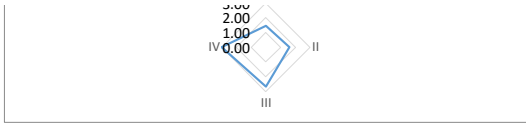
Summary of APCPI Scores by Pillar

APCPI Pillars	Ideal Rating	Agency Rating
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Agency Rating

3.00

Pillar I	Legislative and Regulatory Framework	3.00	1.45
Pillar II	Agency Institutional Framework and Management Capacity	3.00	1.60
Pillar III	Procurement Operations and Market Practices	3.00	2.67
Pillar IV	Integrity and Transparency of Agency Procurement Systems	3.00	3.00
<b>Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4</b>		<b>3.00</b>	<b>2.18</b>



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